



## COMMUNITY AND WELLBEING COMMITTEE

Tuesday 19 March 2019 at 7.30 pm

Council Chamber - Epsom Town Hall

The members listed below are summoned to attend the Community and Wellbeing Committee meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillor Barry Nash (Chairman)  
Councillor Tony Axelrod (Vice-Chairman)  
Councillor Kate Chinn  
Councillor Lucie Dallen  
Councillor Hannah Dalton

Councillor Liz Frost  
Councillor Jane Race  
Councillor Jean Steer MBE  
Councillor Alan Sursham  
Councillor Clive Woodbridge

Yours sincerely

Chief Executive

For further information, please contact Democratic Services, 01372 732122 or [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk)

### AGENDA

#### 1. QUESTION TIME

To take any questions from members of the Public.

**Please note: Members of the Public are requested to inform the Democratic Services Officer before the meeting begins if they wish to ask a verbal question to the Committee.**

#### 2. DECLARATIONS OF INTEREST

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

**3. MINUTES OF THE PREVIOUS MEETING (Pages 3 - 8)**

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 22 January 2019 (attached) and to authorise the Chairman to sign them.

**4. EPSOM & EWELL BIODIVERSITY ACTION PLAN - 2018 ANNUAL UPDATE (Pages 9 - 60)**

A report on progress during 2018 in implementing the Epsom & Ewell Local Biodiversity Action Plan 2010-2020.

**5. SUPPORT FOR VOLUNTARY ORGANISATIONS (Pages 61 - 90)**

This report shows how each of the voluntary organisations in receipt of financial support from the Council contributes to achieving the Council's Corporate Plan priorities and those of the Surrey Health and Wellbeing Board.

**6. PROGRESS REPORT ON HOME FROM HOSPITAL (Pages 91 - 96)**

The purpose of this report is to update Committee on the progress of the Home from Hospital Support Service.

**7. CORPORATE PLAN: KEY PRIORITY TARGETS FOR 2019 TO 2020 (Pages 97 - 102)**

This report presents the Committee with its Key Priority Targets for 2019 to 2020.

**8. VENUES RESTRUCTURE (Pages 103 - 108)**

This report seeks approval of one off costs to implement the recently approved restructure of Venues.

**Minutes of the Meeting of the COMMUNITY AND WELLBEING COMMITTEE held  
on 22 January 2019**

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**PRESENT -**

Councillor Barry Nash (Chairman); Councillor Tony Axelrod (Vice-Chairman);  
Councillors Kate Chinn, Hannah Dalton, Liz Frost, Jane Race, Jean Steer MBE,  
Alan Sursham and Clive Woodbridge

In Attendance:

Absent: Councillor Lucie Dallen

Officers present: Damian Roberts (Chief Operating Officer), Rod Brown (Head of  
Housing and Community), Russell Blackmur (Business Development Manager),  
Stewart Cocker (Countryside Manager), Rachel Jackson (Licensing, Grants and HIA  
Manager), Serena Powis (Community and Voluntary Sector Liaison Officer), Linda Scott  
(Community Services Manager), Tim Weston (Streetcare Assistant Manager), Teresa  
Wingfield (Senior Accountant) and Tim Richardson (Democratic Services Officer)

**17 QUESTION TIME**

No questions were received from members of the public.

**18 DECLARATIONS OF INTEREST**

The following declarations of interests were made by Councillors in relation to  
items of business on the agenda for the meeting:

Voluntary Sector Grants and Funding 2019/20

Councillor Liz Frost MSc FCOptom, Other Interest: In the interests of openness  
and transparency Councillor Liz Frost declared that she is a Council appointed  
representative to the Committee of Management of Citizens Advice Epsom and  
Ewell.

Voluntary Sector Grants and Funding 2019/20

Councillor Tony Axelrod, Other Interest: In the interests of openness and  
transparency Councillor Tony Axelrod declared that he is a Council appointed  
representative to the Committee of Management of Citizens Advice Epsom and  
Ewell.

## 19 MINUTES OF THE PREVIOUS MEETING

The Minutes of the Meeting of the Community and Wellbeing Committee held on 9 October 2018 were agreed as a true record and signed by the Chairman.

## 20 PRIVATE SECTOR HOUSING GRANTS ASSISTANCE POLICY REVIEW

The Committee received a report proposing that it recommend amendments to the Private Sector Housing Grants Assistance Policy to the Council, to provide more flexible use of the Better Care Fund allocation.

The following matter was considered:

- a) **Support to vulnerable residents who do not qualify for financial assistance.** The Committee was informed that support was available to vulnerable residents who did not qualify for financial assistance under the means test of the Policy. This support took the form of signposting residents to other services likely to be of assistance, offering a chargeable service for works, or sharing information regarding Council approved contractors.

Following consideration it was resolved:

- (1) **That the Committee agreed to recommend to amend the Housing Grants Assistance Policy.**

## 21 PROGRESS ON WELLBEING DAYCARE+

The Committee received a report giving an update on the higher needs model of daycare at the Community and Wellbeing Centre.

Following consideration, it was resolved:

**That the Committee:**

- (1) **Supported the continued enterprise model of the daycare service within the Community and Wellbeing Centre for the next 12 months.**
- (2) **Agreed that a 15% discount be given off the daily fees to organisations that have the capacity to refer higher needs clients.**
- (3) **Agreed that a progress report be made to the Community and Wellbeing Committee in October 2019.**

## 22 VOLUNTARY SECTOR GRANTS AND FUNDING 2019/20

The Committee received a report providing proposals for support of voluntary organisations in 2019/20. The report proposed that the same level of support be provided in 2019/20 as was provided in 2018/19.

The following matter was considered:



**Methodology for identifying voluntary sector grants and funding.** The Head of Housing and Community informed the Committee that an assessment matrix was utilised to identify proposals for voluntary sector grants and funding. A report would be presented to a future meeting of the Committee to provide it with information regarding the matrix.

Following consideration, it was resolved:

- (1) **That the Committee approved the proposed support for voluntary organisations in 2019/20, as detailed in Annex 1 to the report.**

## 23 LOWER MOLE PARTNERSHIP: SERVICE LEVEL AGREEMENT

The Committee received a report proposing the approval of a five year service level agreement with the Lower Mole Partnership, and recommending the appointment of representatives to the Surrey Countryside Partnerships Board and Liaison Group for the Lower Mole Partnership.

Following consideration it was resolved:

**That the Committee:**

- (1) **Agreed to approve a further period of funding for the Lower Mole Partnership for five years via a Service Level Agreement.**
- (2) **Noted the Service Level Agreement requirement to provide one year's notice in writing to withdraw from the agreement.**
- (3) **Recommended to Council the appointment of the Chairman of the Community and Wellbeing Committee to the Surrey Countryside Partnerships Board and the appointment of the Vice-Chairman of the Community and Wellbeing Committee as a substitute member.**
- (4) **Recommended to Council that the Vice-Chairman of the Community and Wellbeing Committee and one other Member are appointed to the Liaison group for the Lower Mole Partnership.**

## 24 PARK MANAGEMENT PLANS

The Committee received a report presenting five-year park management/action plans for Long Grove Park and Poole Road Recreation Ground, and the results of the recent visitor surveys for both parks.

The following matters were considered:

- a) **Toilet facilities at Poole Road Recreation Ground.** The Committee noted that responses received to the Pool Road visitor survey had included comments that visitors were uncertain of the availability of toilet facilities. Toilets were available at the Harrier Centre (located within the Recreation Ground) during it's opening hours, and officers would consider whether this information could be included on park signage.

- b) **Café facilities in parks.** The Committee noted that it had approved the recommendations of a report regarding the provision of café facilities in parks at a previous meeting. The Chairman would seek an update on this matter from the Head of Operational Services following the meeting, and communicate it to members of the Committee.
- c) **Annual review of Management Plans.** The Committee requested that if approved, an annual review of the Management Plans be provided to it in January 2020.

Following consideration it was resolved:

- (1) **To receive and note the results of the visitor surveys for Long Grove Park and Poole Road Recreation Ground.**
- (2) **To receive and approve the 2018-2023 park management plans and the actions set out for both Long Grove Park and Poole Road Recreation Ground, and that an annual review of progress against the plans would be provided to the Committee in January 2020.**

## 25 CAPITAL PROGRAMME 2019/20

The Committee received a report summarising the proposed 2019/20 capital programme and a provisional programme for 2020-22. The Committee's approval was sought for the programme to be submitted to Council in February 2019.

The following matter was considered:

- a) **Capital Bid for refurbishment of Bourne Hall toilets.** Members of the Committee expressed the view that scope of refurbishment works to the Bourne Hall toilets should be broadened to include further elements not listed within the bid appraisal form attached at Annex 2 to the report, such as sink and toilet units. Members of the Committee expressed that works to these items would improve Bourne Hall customer experience, and reduce reputational risks, as the current facilities were dated and in need of replacement. The Chairman informed the Committee that the full details of the planned works were not contained within the report, and that he would discuss the Committee's concerns with the Council's Senior Surveyor following the meeting. The Chairman would communicate the outcome of this to members of the Committee.

Following consideration it was resolved:

**That the Committee:**

- (1) **Submitted the Capital Programme for 2019/20 as identified in section 4 and 5 of the report to the Council for approval on 19 February 2019;**
- (2) **Confirmed that it supported all of the schemes included in the provisional programme for 2020-22 as identified in section 6 of the report;**

**(3) Noted that:-**

**(A) schemes subject to external funding from Disabled Facilities Grants would only proceed when funding had been received;**

**(B) schemes for 2020-22 were provisional pending an annual review of funds available for capital investment.**

**26 FEES AND CHARGES REPORT**

The Committee received a report recommending fees and charges for which it is responsible, with the new charges being effective from 1 April 2019. It was noted that a revised Annex 1 to the report had been issued as a supplement to the agenda in advance of the meeting, and replaced the copy of Annex 1 included in the original agenda document.

Following consideration, it was resolved:

**That the Committee:**

**(1) Authorised the Chief Finance Officer to vary fees and charges for items generating income under £1,000 per annum and/or for one-off services or items;**

**And, subject to the approval of Council:**

**(2) Agreed the fees and charges for 2019/20 as set out at Annex 1.**

**27 REVENUE BUDGET REPORT**

The Committee received a report setting out estimates for income and expenditure on services in 2019/20.

Following consideration, it was resolved:

**(1) That the Committee recommended the 2019/20 service estimates, for approval at the budget meeting of Full Council in February 2019.**

*The meeting began at 7.30 pm and ended at 9.00 pm*

COUNCILLOR BARRY NASH (CHAIRMAN)

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## **EPSOM & EWELL BIODIVERSITY ACTION PLAN - 2018 ANNUAL UPDATE**

**Head of Service/Contact:** Ian Dyer, Head of Operational Services

**Urgent Decision?(yes/no)** no

**If yes, reason urgent decision required:**

**Annexes/Appendices (attached):** **Annex 1** – Biodiversity Action Plan 2018 Annual update

**Other available papers (not attached):** Epsom & Ewell Local Biodiversity Action Plan 2010-2020

### **Report summary**

**A report on progress during 2018 in implementing the Epsom & Ewell Local Biodiversity Action Plan 2010-2020.**

### **Recommendation (s)**

- (1) That the Committee notes progress during 2018 in implementing the Epsom and Ewell Local Biodiversity Plan.**

### **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 The Epsom & Ewell Local Biodiversity Action Plan addresses all four of the Council's Key Priorities:

1.1.1 "Keeping the Borough Clean and Green" – by guiding the implementation of open space management plans.

1.1.2 "Supporting our Community" – by encouraging and supporting volunteers, and encouraging healthier lifestyles through regular access to nature.

1.1.3 "Managing our Resources" – by helping to ensure the sustainable management of the Borough's environmental resources (Ecosystem Services).

1.14 “Supporting Businesses and our Local Economy” – by guiding planning policy and helping maintain a green and attractive place to live and work.

## 2 Background

- 2.1 The Borough’s first biodiversity action plan was produced by the Epsom & Ewell Local Biodiversity Action Plan Working Group and approved by the Council in 2010.
- 2.2 The plan contains 7 objectives, comprising 23 targets with 45 actions. It should be noted that the Working Group has no set budget to directly assist in implementing the plan and consequently is restricted to a coordinating/prioritising role with the plan as an essential guide and tool. That said, all members of the Working Group continue to be able to contribute to the implementation of the plan through the course of their normal duties.
- 2.3 The plan does have suggested dates for the achievement of actions which assists in prioritisation but does not provide a measure of success or failure, especially given the current time and resource constraints on those working to implement the plan.
- 2.4 The report attached at **Annex 1** summarises progress made during 2018 against the plan’s seven objectives.

## 3 Proposals

- 3.1 The Committee is asked to note progress during 2018 in implementing the Epsom and Ewell Local Biodiversity Plan. The report will be posted on the biodiversity pages of the Council’s website.

## 4 Financial and Manpower Implications

- 4.1 None for the purposes of this report.
- 4.2 **Chief Finance Officer’s comments:** None for the purposes of this report.

## 5 Legal Implications (including implications for matters relating to equality)

- 5.1 The local authority has a duty under section 40 of the Natural Environment and Rural Communities Act 2006 to have regard when exercising its functions, so far as is consistent with the proper exercise of those functions, to the purpose of conserving biodiversity.
- 5.2 **Monitoring Officer’s comments:** None for the purposes of this report.

## 6 Sustainability Policy and Community Safety Implications

- 6.1 None for the purposes of this report.

**7 Partnerships**

- 7.1 The Working Group, although not a formal partnership, includes Surrey Wildlife Trust, Surrey County Council and the Lower Mole Partnership.

**8 Risk Assessment**

- 8.1 If we do not publish progress in implementing our biodiversity action plan, we could be deemed to be failing in our 'Biodiversity Duty' as a public body.

**9 Conclusion and Recommendations**

- 9.1 Posting the report on the Epsom & Ewell Borough Council website is the most cost effective way of keeping residents informed about progress in implementing the plan and encouraging their active involvement and it is recommended that it is published on the biodiversity pages alongside the previous reports.

**Ward(s) Affected:** (All Wards);

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# Epsom & Ewell

## Biodiversity Action Plan



Progress report for 2018

## Introduction

During 2018 the Epsom & Ewell Local Biodiversity Action Plan (LBAP) Working Group oversaw good progress in implementing the plan which can be viewed here:

<https://www.epsom-ewell.gov.uk/sites/default/files/documents/residents/planning/planning-policy/BiodiversityActionPlan.pdf>

## The importance of Biodiversity:

Biodiversity encompasses the whole variety of life on Earth. It includes all species of plants and animals, their genetic variation, and the complex ecosystems of which they are part. It is not restricted to rare or threatened species but includes the whole of the natural world from the commonplace to the critically endangered.

The intricate network of ecosystems, habitats and species comprising biodiversity provides the support systems that sustain human existence. It provides many of the essentials of life, our oxygen, water, food, clothing, health and relaxation. Consequently, humanity must adopt sustainable ways of living that ensure the protection of biodiversity.

Today we live in a world where the economic activities of an ever increasing human population threaten biodiversity which is being lost at an ever increasing rate. Britain alone is known to have lost 100 species during the twentieth century and today over 40% of priority habitats and 30% of priority species are declining nationally.

There is a broad consensus around the world that we need to act now, or risk handing our children a world we would not recognise as planet Earth!

**The 'Working Group' currently comprises the following individuals:**

Ruth Ormella: Head of Place Development, Epsom & Ewell Borough Council

Stewart Cocker: Countryside Manager, Epsom & Ewell Borough Council

Sarah Clift: Senior Countryside Officer, Epsom & Ewell Borough Council

Peter Howarth: Countryside Officer (Ecologist) Epsom & Ewell Borough Council

Jeremy Young: Tree Officer, Epsom & Ewell Borough Council

John Edwards: County Ecologist, Surrey County Council

Alastair Kirk: Surrey Biological Record Centre Manager, Surrey Wildlife Trust

Conor Morrow: Project Officer, Lower Mole Countryside Partnership

Kevin Morgan: Locally based ecologist and environmental consultant

The plan agreed in 2010 contains 7 objectives, comprising 23 targets with 45 actions. It should be noted that the 'Working Group' has no set budget to directly assist in implementing the plan and consequently is restricted to a coordinating/prioritising role with the plan as an essential guide and tool. That said, members of the 'Working Group' continue to be able to contribute to the implementation of the plan through the course of their normal duties

The plan does have suggested dates for the achievement of actions which assists in prioritisation but does not at this stage provide a measure of success or failure, especially given the current time and resource constraints on those working to implement the plan.

This report summarises progress made during 2018 under the plans seven objectives. Where appropriate updates from previous reports are given along with new items for 2018. **Please note activities reported on can contribute to and be relevant to more than one objective.**

TV presenter and naturalist **Chris Packham** is a wildlife expert, photographer and author with a passionate concern for conservation and the environment. In 2012 Chris agreed to write the foreword for the Epsom & Ewell Local Biodiversity Action Plan.



When you are a kid size matters and thus the magnificent male Stag Beetles emergence was an eagerly anticipated annual event. A nearby street had some monstrous oaks and a diversion from the normal route to school would pay dividends and fill my jam jars. To be fair these creatures have lost none of their allure over the years but now it's not just their size that matters, it's their importance as a flagship species - they along with the Oaks which nourish their peculiar larvae. So I'm not surprised that you have chosen them as your local heroes to champion the Biodiversity Action Plan - and you have impressive numbers of these giants too!

In simple terms any communities' biodiversity is a measure of its health and stability. The more niches that are filled the better the natural machine will function and prosper. Thus nationally, regionally and locally we have constructed plans which aim to protect and enhance the richness of life at these respective levels. All have their roles but local strategies are tremendously important because they are implicitly governed by those who live, work and influence that community - these are formulated, enacted and enjoyed by those 'on the ground'. They are about 'personal wildlife conservation'!

In these days where doom and gloom are a constant temptation, I remain optimistic about our abilities to make a difference because we have such a well-stocked armory of abilities to effectively conserve life. We have studied it, tested it, we know



what we need to do. The introduction of grazing on Epsom Common has seen superb revivals in butterfly and plant diversity and even established a future for a population of the charismatic Yellowhammer. This has only

been achieved by many years of tireless volunteer endeavor - an essential component of contemporary conservation.

And ultimately this success is good for us to. We uniquely have a conscience so we have to try to do what we know is right, but also we can enjoy a better quality of life as a result, the sight of a Stag Beetle whirring across the dusk sky or the charming song of the Yellowhammer with its 'little bit of bread but no cheese' can make your day. And that's the real key here; it will make your day and not mine, because the borough of Epsom and Ewell is yours. You mend it, restore it and protect it and you can revel, be proud of and enjoy it! Superb!

**Chris Packham 2012**



## Progress during 2018

**Objective 1:** *Develop partnerships to ensure that the conservation and enhancement of biodiversity in Epsom and Ewell is maintained in the long term.*

**Update:-** During 2018 the Surrey Local Nature Partnership (SNP)-Biodiversity Working Group continued in its role of assisting the SNP board with identifying biodiversity priorities and to promote better coordination of biodiversity initiatives across the County. EEBC are represented on the Group. Priorities for the working group are how best to achieve the governments 'Biodiversity 2020' targets, formal adoption and revision of Biodiversity Opportunity Areas (BOA's), revision of criteria and formalising the process of designating Sites of Nature Conservation Importance (SNCI) and supporting volunteer recording efforts across the County. Following the production by Surrey Wildlife Trust of BOA's policy statements in 2015, the working group has been investigating ways of implementing a delivery strategy for BOA's, which in Epsom & Ewell includes woodland and a chalk grassland BOA. BOA are recognised in EEBC planning policy and the policy statements are set to play a role in defining the Boroughs forthcoming 'Green Infrastructure' policy.



Pond Wood in Horton Country Park Local Nature Reserve, designated 'Ancient Woodland', SNCI and part of a Surrey Woodland BOA

**Update:-** The proposed service level agreement (SLA) between the Surrey Biological Records Centre (SBIC) and Epsom & Ewell Borough Council (EEBC) was unable to progress during 2018 due to pressure of work at SBIC. It is hoped that progress can be made during 2019. An SLA would build on the 2015 no cost data exchange agreed for the Borough's Open Spaces, with all newly recorded data sent to the records centre from which it is freely accessible by EEBC. The aims of the proposed SLA are to improve knowledge and information exchange regarding all species and in particular European protected species which should assist with planning applications, Surrey BAP habitat mapping and invasive exotic species.

**Update:-** EEBC continues to strongly support local groups actively involved in conserving and enhancing biodiversity within the Borough. For example, the Epsom Common Association, Nonsuch Voles and the Lower Mole Partnership (LMP), formerly the Lower Mole Countryside Management Project. The name change reflects changes made following a review of the Surrey Countryside Management Projects. There is now one board overseeing the work of the Lower Mole, Downlands and Heathlands Partnerships with EEBC continuing to be a funding partner in the Lower Mole Partnership. The EEBC Countryside Team has continued with a weekly volunteer conservation task held on Thursdays. During 2018, 404 volunteer days were recorded, carrying out practical conservation work closely aligned to the LBAP, which has a value of approximately £22,220 using the Heritage Lottery valuation of unskilled volunteer work at £55 per day per volunteer. Please note: - some work is classed as skilled and could command a higher value of £100 per day per volunteer. NB first task cancelled due to extreme heat during 2018!



Volunteers from Ashted Common, Lower Mole Partnership and EEBC Countryside Team at the January 2018 Epsom & Ashted Commons Joint Task



Volunteers from the Lower Mole repairing a squeeze gate on Epsom Common LNR July 2018





Epsom Common Association ECOVOLS volunteer  
filling bags of charcoal, using wood from  
conservation work on Epsom and Ashted  
Commons October 2018



Countryside Team Volunteer pruning apple trees  
in Long Grove Orchard on Horton Country Park  
LNR February 2018

**Update:-** During 2014 the Woodland Trust purchased a very large area of land at Langley Bottom Farm to create a First World War memorial woodland. This is a major initiative for the Trust who now have a WW1 memorial wood in England, Scotland, Wales and Northern Ireland. The farm is partly in the Boroughs/Districts of Epsom & Ewell, Mole Valley and Reigate & Banstead. The initiative will protect and hopefully enhance the biodiversity of this land in perpetuity. The Trust has held public consultation events for local residents and has consulted with EEBC and neighbouring districts. In 2015 the Trust were informed by the Forestry Commission that an Environmental Impact Assessment (EIA) was required due the scale of the tree planting proposals. Similarly an EIA has also been requested by the three district planning authorities (Epsom & Ewell, Mole Valley and Reigate & Banstead) for the car parking, paths and visitor centre proposal. Following the successful completion of the EIA the Trust recommenced tree planting during 2017 and 2018 following guidelines that aim to ensure a balance is maintained between new woodland and areas retained as either arable fields to conserve rare



View across Langley Bottom Farm



arable plants and bird nesting habitat or grazed fields to conserve calcareous grassland.

**Update:-** In 2014 the new Surrey Wildlife Trust (SWT) Nature Reserve and SNCI at Priest Hill was opened, representing a huge gain for biodiversity in the Borough. The reserve was set up following negotiations between the Developer, EEBC and SWT and allowed for a small number of houses to be built on 'Green Belt' whilst protecting the vast majority of the land in perpetuity through the creation of the nature reserve which SWT have agreed to take on and manage. During 2018 SWT were granted planning permission for a new pond to enhance the reserve. Unfortunately, the Countryside Team volunteers were unable to assist as in previous years with scrub clearing, due to the redundancy of the site Ranger in early 2018. It is hoped that the Countryside Team volunteers can return soon.



Aerial photograph of new ponds on the nature reserve near to Banstead Road Spring 2018

**Objective 2:** *Ensure the conservation and enhancement of habitats and species, as specified nationally and in the Surrey Habitat Action Plans*

**Update:-** During the Autumn of 2015 Horton Country Park Local Nature Reserve received a potentially very significant habitat enhancement. To assist the developers of the adjacent former West Park Hospital the Council were agreeable to the creation of two off-line balancing ponds to manage excess surface water run-off from the former hospital site that has been redeveloped for housing and is now called Nobel Park. In return the developers agreed to the creation of a new wetland using the Greenman Stream that flows through the Country Park from its source on Epsom and Ashted Commons. Both the balancing ponds and the wetland have the potential to provide a significant habitat enhancement and both will be closely monitored and managed to maximise their benefit. During 2018 both the wetland and balancing ponds have continued to naturalise. For example an Emperor dragonfly has been seen laying eggs in the wetland and newts have been recorded in the smaller balancing pond which is retaining water as planned, providing a new pond.



New balancing pond in Horton Country Park LNR just after construction January 2016 and September 2018





Emperor dragonfly laying eggs in the new wetland in Horton Country Park LNR



Newt eft found in the new balancing pond in Horton Country Park LNR

**Update:** During September 2017 'Field Pond' in Horton Country Park LNR was part de-silted by the Lower Mole Partnership using funds provided by the Lower Mole Trust and Friends of Horton Country Park. In recent years 'Field Pond' has been successfully protected from dogs by a fence (See report under Objective 4). The pond is being closely monitored and the signs during summer 2018 were that its spectacular revival of recent years has been consolidated.



Field Pond in Horton Country Park LNR September 2017 and February 2018



Field Pond in Horton Country Park LNR shortly after de-silting and again in December 2017

**New:** During early 2018 Rosebery Park pond was de-silted at the same time as much needed repairs to the collapsing pond edges. During 2019 aquatic vegetation will be planted on coir rolls secured to the pond edge and along with the much improved water quality and recently installed bat boxes it is hoped that Rosebery Park has had a significant biodiversity improvement.



A recently restored Rosebery Park Pond Spring 2018



**Update:-** Managing public access plays a very important role in protecting fragile habitats especially on busy urban fringe sites like Epsom Common LNR, Hogsmill LNR and Horton Country Park LNR. For example, the provision of good quality footpaths and bridleways helps to protect the nationally and internationally important wildlife on the Epsom & Ashted Common Site of Special Scientific Interest. During 2018 Lower Mole Partnership volunteers constructed and installed a new memorial bench and completed over 100m of woodland edge management on Epsom Common LNR. The continued management of woodland edge habitat on Epsom Common has brought both ecological benefits but also made for a much more open and safer feeling experience for visitors. The restored woodchip path through Riverview Copse on the Hogsmill Local Nature Reserve helps encourage residents to use the reserve and get closer to nature.



EEBC Countryside Team Volunteers constructing a wood chip path in Riverview Copse Hogsmill LNR autumn 2018



Lower Mole Partnership volunteers installed a new memorial bench on Epsom Common LNR spring 2018



Three new benches installed in Lambert's Orchard with engraved apples and pears on Horton Country Park LNR autumn 2018



Epsom Common LNR woodland edge management carried out by Lower Mole Partnership volunteer's autumn 2018

**Update:-** In 2012 EEBC and the City of London paid jointly for a National Vegetation Class (NVC) survey of Epsom and Ashted Commons as a follow up to the 2001 NVC survey. The survey highlighted the progress made in diversifying habitats especially through the re-introduction of grazing. However, the report also highlighted the continuing loss of species rich grassland to scrub encroachment. To address this the Countryside Team Volunteers commenced a restoration programme during late summer 2013 which is continuing with the aim of both restoring areas and ensuring long term maintenance. This process was continued during 2018 with volunteer's returning to Churchside Meadow, Christchurch Glade, Baron's Meadow and Railway Meadow.



Epsom Common LNR Christchurch Glade, EEBC Countryside team  
volunteers raking up cut grass August 2018

**Update:-** Despite some serious vandalism to electric fencing at the start of the season grazing on Epsom Common took place successfully again during 2018 with 20 cattle from early May to early-September. The herd again comprised of Belted Galloway and Dexter crosses. 2016 saw a significant increase in size to the largest grazing area called 'Great Pasture' with the inclusion of 'West Heath' where grazing has now helped to control bracken. Volunteers once again played a vital role carrying out daily checking and maintaining the grazing area to ensure the continued success of the Borough's flagship habitat conservation and enhancement initiative. The nature conservation benefits of grazing continue to surprise



and delight all those involved. Of particular note are the significant increases in butterfly populations and flowering plant species and strong indications that current management is benefiting the reptile population in particular Adders.



Epsom Common LNR summer 2018, cattle grazing on Great Pasture during a very long and hot summer!, a Countryside Team volunteer clearing bracken along the electric fence line May 2018, volunteers reeling in the electric fence at the end of the season October 2018

**Update:-** Work to restore and protect veteran trees on Epsom Common LNR and Horton Country Park LNR took place again during winter 2017/2018 with canopy reduction work carried out on veteran trees on Epsom Common and Horton Country Park. This twenty year programme of works is carried out using funds secured through the Environmental Stewardship Higher Level Scheme 2010-2020.

**Update:-** In 2015 veteran trees were identified as 'Heritage Assets'. Development proposals that involve or have an impact upon an identified

Heritage Asset, or its wider setting, will be required to provide an assessment of the Asset, the potential impacts on the Asset and any appropriate mitigation measures that will be required. In 2017 the initial process of mapping potential veteran trees across the Borough, was completed. The eventual aim is to provide a comprehensive inventory of veteran trees to help ensure their retention as 'Heritage Assets'. During 2018 initial on the ground survey work commenced with two Wards (Town & Cuddington) being completed. In addition an initial meeting between the Council and the 'Ancient Tree forum' took place to work out how best to confirm the results of the ground survey work.



Epsom Common LNR veteran  
tree survey work



Veteran Oak discovered in Mounthill  
Gardens, Epsom October 2017

**Update:-** Woodland management at Horton Country Park LNR under the Environmental Stewardship Higher Level Scheme continued during 2017/2018. A contractor coppiced sections of Lambert's Grove and volunteers re-coppiced a section of Butcher's Grove, erecting deer fencing in Hollymoor Grove and also dismantling deer fencing in Pond Wood as previous coppice matures.





Pond Wood in Horton Country Park LNR EEBC Countryside Team volunteers dismantling deer fencing on a very cold & wet day March 2018



Hollymoor Grove in Horton Country Park LNR, EEBC Countryside Team volunteers erecting Tenax fencing around new coppice to keep out deer March 2018



Thinning in Hollymoor Grove March 2018



Butcher's Grove in Horton Country Park LNR, Primroses are returning as a result of coppicing!  
April 2018

**Update:-** Since the 1960's more than 90% of orchards have been lost in England. During 2012/2013 EEBC worked with the London Orchard Trust (Now called the Orchard Trust) to restore two orchards in Horton Country Park LNR both formerly were within the Long Grove Hospital Grounds. During 2018 volunteer effort focused on clearing encroaching scrub from around some of the old apple and pear trees in Lambert's Orchard and feeding the trees with a mulch of surplus wood chips provided by the Borough's tree contractor Advanced Tree Services. In addition the EEBC Countryside Team worked with the Orchard Trust to provide volunteer training.





Horton Country Park LNR volunteer's receiving training from the London Orchard Trust in Lambert's Orchard January 2018



Pear blossom at Lambert's Orchard in Horton Country Park LNR April 2018



Horton Country Park LNR in Lambert's Orchard EEBC Countryside team volunteer's applying a woodchip mulch to the base of a pear tree in Lambert's Orchard May 2018

**Update:-** Work to conserve and enhance rough grassland in Horton Country Park LNR and the Hogsmill LNR has been taking place since 2008 using a rotational approach which prevents the grassland disappearing under encroaching scrub. 2018 saw the continuation of this vital habitat maintenance work carried out by both volunteers in the most sensitive areas (Ant Hills) and by an EEBC tractor using a hired flail collector.



Horton Country Park LNR Countryside Team volunteers & staff clearing rough grassland and encroaching scrub beside Tenzel Hedge October 2018

At Horton Country Park LNR a hay crop continues to be taken in cooperation with the Equus Equestrian Centre. Flower rich meadows have declined by 97% since the 1930's making the hay meadows in the Country Park an unusual and special sight.



Horton Country Park LNR Lower Norris's part cut and cleared autumn 2018



Horton Country Park LNR hay making in Little Westcotts summer 2014

**Update:-** During 2018 work was again carried out to help conserve a very species rich area of Chalk grassland (internationally scarce) at Juniper Hill on Epsom & Walton Downs. The Downs Keeper's have been trying to keep scrub from encroaching for many years and volunteer's from the Countryside Team and Lower Mole Partnership assisted again clearing both grass and encroaching scrub and helping conserve flower rich chalk grassland including Kidney Vetch the food plant of the scarce Small Blue Butterfly.





Juniper Hill, Epsom Downs chalk grassland management September 2018

The Small Blue butterfly continues to benefit from creating scrapes which involves using a small excavator to remove top soil and expose the less fertile chalky substrate which encourages the growth of Kidney Vetch, the larval food plant for the butterfly. In addition at their new Priest Hill nature Reserve, Surrey Wildlife Trust have also been creating suitable habitat by removing the tarmac from former tennis courts and spreading Kidney Vetch seed from nearby Howell Hill Nature Reserve on the exposed chalk. With known breeding populations identified at Warren Farm, Howell Hill Nature Reserve and Epsom Downs it was hoped that the Small Blue would colonise the Priest Hill scrapes. During the summer of 2015 Small Blue were discovered on the reserve. **SUCCESS!**



Howell Hill Nature Reserve, Small Blue Butterfly laying an egg  
on Kidney Vetch

**Objective 3:** *Ensure opportunities for the conservation and enhancement of the whole biodiversity resource in Epsom and Ewell are identified considered and acted upon*

**Update:-** In 2015 the EEBC Countryside Team began to take on a new role of scrutinising and advising on the ecological aspects of planning applications in the Borough, making better use of the available in house expertise and helping ensure the implementation of Development Management Policy Document DM 4 'Biodiversity and nature Conservation/New development' (See below). During 2017 the Countryside Team became formal consultees in the planning process providing in-house expert advice on biodiversity and in particular protected species and trying to ensure no net loss of biodiversity. The role and policy continue to prove effective with advice given for numerous applications which have been significantly improved with regard to biodiversity. This consolidates a key aim of the LBAP, Target 3.1 'Ensure conservation and/or enhancement of biodiversity become a key part of the decision making process within the planning function of Epsom and Ewell Borough Council'.

#### ***DM 4 Biodiversity and Nature Conservation***

*2.16 The term 'biodiversity' encompasses the whole variety of life on Earth. It includes all species of plants and animals, their genetic variation, and the complex ecosystems of which they are part. It is not restricted to rare or threatened species but includes the whole of the natural world from the commonplace to the critically endangered. Maintaining biodiversity helps to promote the stability, sustainability and resilience of ecosystems, is an important national objective and a 'Duty' for all public bodies as defined by the Natural Environment & Rural Communities Act 2006. The Borough's location on the edge of the countryside is strategically important, with the Green Belt and the many green spaces within the built up areas acting as reservoirs for flora and fauna.*

*2.17 Conserving and enhancing biodiversity are important objectives in meeting the Borough's aim of achieving no net loss of biodiversity, in line with Paragraph 118 of the National Planning Policy Framework. Development that fragments existing habitats will be avoided and, where possible, opportunities to create links (green corridors) to those habitats*

*that are already isolated will be identified and realised. We will actively seek opportunities to increase biodiversity within the Borough, which will include, where possible, the creation of new habitats. For example, within the Hogsmill Local Nature Reserve a number of stretches of the River Hogsmill have been identified in the South London River Restoration Strategy as potential sites for river enhancement or restoration.*

*2.18 In cases where there is no alternative location for the proposed development, the applicant must provide evidence that a sequential approach has been applied and that there will be no net loss of biodiversity. We consider reasons of overriding public interest as being related to human health, public safety and the beneficial consequences of primary importance for the environment.*

*2.19 The Council has adopted a document entitled “Biodiversity and Planning in Epsom and Ewell” for development management purposes. The guide assists in the process of identifying when and where biodiversity in Epsom and Ewell will need to be protected by the planning system, as well as assisting in identifying opportunities to deliver biodiversity enhancements.*

#### ***Policy DM4: Biodiversity and New development***

*Development affecting existing or proposed nature conservation sites and habitats of international, national or local importance will only be permitted if:*

- (i) The development would enhance the nature conservation potential of the site or is proven to be necessary for the conservation management of the site; or*
- (ii) there is no alternative location for the development and there would be no harm to the nature conservation potential of the site; or*
- (iii) there are imperative reasons of overriding public interest for the development*

*Elsewhere in the Borough:*

*Development affecting any site or building that supports species protected by Law, including their habitats, will only be permitted if appropriate*

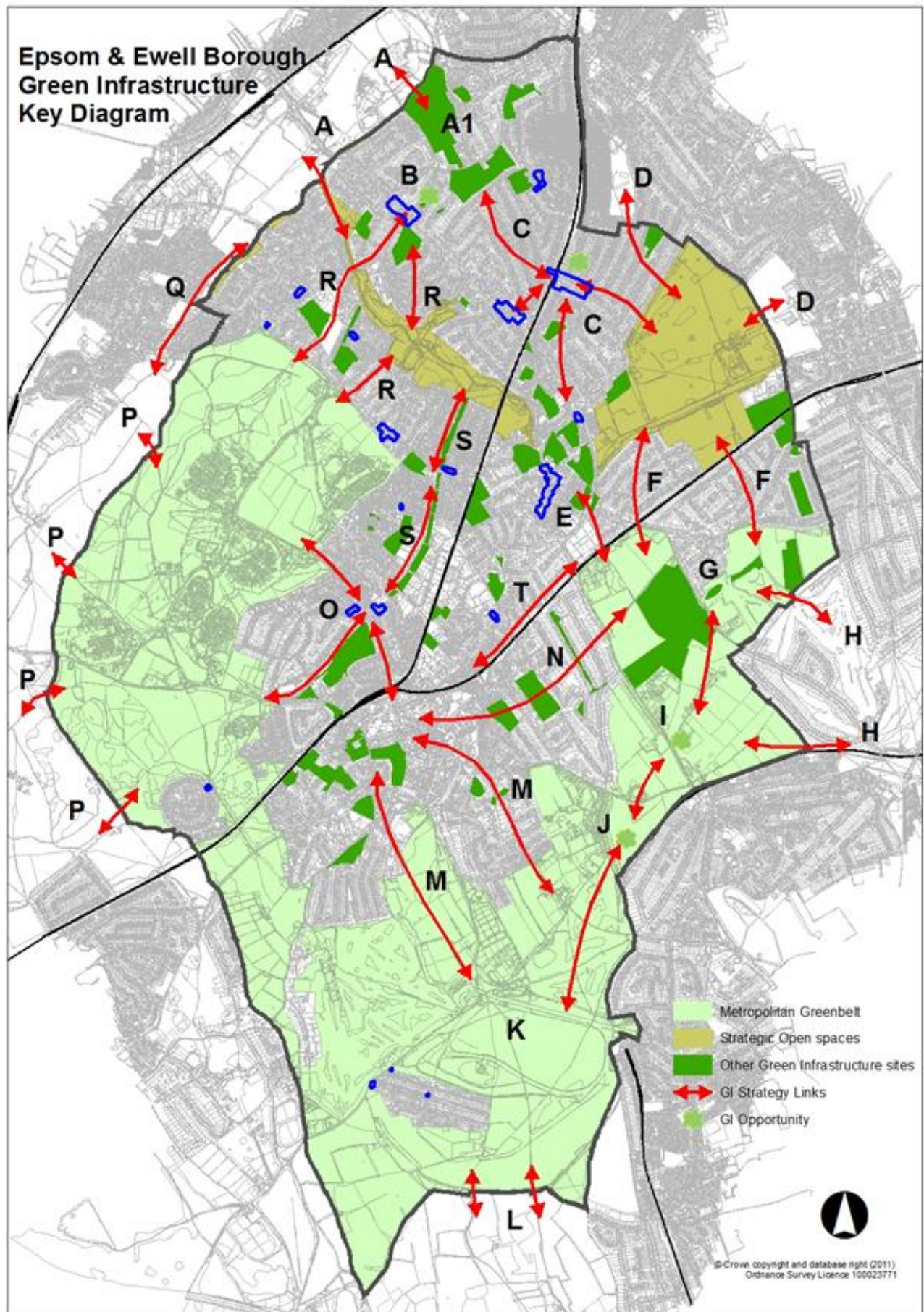
*mitigation and compensatory measures are agreed to facilitate the survival of the identified species, keep disturbance to a minimum and provide adequate alternative habitats to ensure no net loss of biodiversity.*

*Mitigation and compensatory measures will be secured through planning obligations or conditions, with priority for such measures to be provided within the development.*

*Whether or not there are any species or habitats that enjoy statutory protection, every opportunity should be taken to secure net benefit to the Borough's biodiversity. To this end, an assessment of the existing nature conservation assets on a development site should be undertaken at the application stage and suitable biodiversity enhancements proposed.*

**Update:-** The forthcoming Green Infrastructure policy was again delayed during 2018 and it is hoped that progress can be made during 2019. The Green Infrastructure policy will identifies potential green corridors across the Borough and links to neighbouring boroughs and Greater London. (See Map below)







**Update:-** In 2018 the Borough still has the highest proportion of Sites of Nature Conservation Importance (SNCI) in active management in Surrey. The government's 'Single Data Set' uses the measure of SNCI in active conservation management to monitor the current condition of the nation's biodiversity. The Borough currently has 13 SNCI with 10 currently under active conservation management giving Epsom & Ewell the highest score in Surrey, 77% (Average 44%). During 2015 the "Local Sites" committee designated two new SNCI in Epsom & Ewell. These are the small Thames Water covered reservoir site on Epsom Downs where a site visit in summer 2014 discovered the presence of the Small Blue Butterfly, along with several species of orchid. Langley Bottom Farm now owned by the Woodland Trust was also designated with approximately one third of the farm located in Epsom & Ewell. The farm is of particular note for its arable plants and also includes 'Ancient' Woodland.



Pyramidal Orchids at the Thames Water  
site with Queens Stand in the background  
summer 2014

**Update:-** Site management plans continue to play a crucial role in coordinating work across our open spaces and helping to secure funding. During 2017 updated plans for Horton Country Park LNR, Hogsmill LNR and Epsom Downs Golf Course were approved. Management Plans ensure a consistent and planned approach to the management of biodiversity in the Boroughs open spaces. The plans for Horton Country park LNR and the Hogsmill LNR join the Epsom Common plan 2016-2126 in taking a **100 year** approach, emphasising the need to take a very long term approach to managing biodiversity.



Epsom Common LNR. Guided by the site management plan, grazing with cattle plays a vital part in retaining areas of acid grassland and young scrub. The work of our volunteers and grant aid that pays for the use of heavy machinery, also plays a vital role in maintaining Epsom Common's mosaic of habitats. Summer 2018

**Update:** During 2015 the South East Rivers Trust (SERT) became the hosts for the Hogsmill Catchment Partnership, facilitated by both DEFRA and the Environment Agency. The partnership aims to work with



stakeholder's, including EEBC to influence the management of the water environment and to coordinate projects, partnership working and funds more effectively to realise multiple benefits (for example, biodiversity, flood risk management, local amenity, enhancing health and wellbeing)

The Trust has already held several stakeholder workshops to identify what stakeholder's value and like about the Hogsmill that can be fed in to for example the partnerships response to the Environment Agencies Water Framework Directive River Basin Management Plan (RBMP)

During 2016 and 2017 as a catchment partnership priority SERT worked with the Environment agency and Thames water to monitor both the Epsom and Ewell 'Storm tanks' which are designed to manage raw sewage during periods of high rainfall. The monitoring indicated that discharges of raw sewage in to the Hogsmill River are quite frequent and the Catchment Partnership have indicated a desire to work towards a long term solution that reduces or ideally prevents any raw sewage being discharged. The Hogsmill Catchment Partnership has also identified and prioritised a potential project to create a wetland at Chamber Mead. During 2018 funds were secured from the Environment Agency to plan the project and during October 2018 test holes were dug which confirmed that the ground conditions are suitable for the proposed wetland. During 2019 it is hoped that funds can be secured to carry out the project which will be a major biodiversity enhancement that would build on the projects of recent years such as weir removal and naturalising the river channel and banks.



Hogsmill LNR, South East Rivers Trust staff digging test holes on Chamber Mead October 2018

**Objective 4:** *Raise awareness, appreciation and involvement in the conservation and enhancement of biodiversity in Epsom and Ewell*

**Update:-** During 2018 the Borough's Magazine 'Insight' which goes to all households in the Borough continued to help raise awareness of biodiversity and green issues with one of the Borough's four key priorities being "keeping our Borough clean and green". Articles included, encouraging residents to join 'Friends' groups like the 'Friends of Horton Country Park, highlighting the funding of improvements to both Horton Country Park paths and the Green Lanes stream an important tributary of the Hogsmill River, Countryside Guided Walks, restoration of local parks, green awards for open space management, consultations that emphasise the importance residents attach to open space and biodiversity and the 20 mile "Hike & Bike" events using a signed route linking the Boroughs five main open spaces. The Council continued trialling the use of Instagram to help raise awareness of biodiversity with photos of our sites and conservation volunteers in action, impressive insects and more. All helping to raise awareness of the Boroughs natural environment and the opportunities to get actively involved.



Three Instagram posts from 2018

**Update:-** In 2014 this report highlighted the need to protect the ecology of a pond in Horton Country Park LNR from constant daily disturbance by dogs. 'Field Pond' which is used for pond dipping had become a shadow of its former self with very few aquatic species able to tolerate the constant daily disturbance. Using a small grant from a local County Councillor the pond was fenced by the Lower Mole Partnership volunteers and a new notice was placed on the gate leading to the pond, explaining the need for dog owners to stop their pets entering the pond. During the summers of 2015, 2016, 2017 and 2018 a pond dip for a local Beaver Group has discovered an astonishing recovery with the return and much greater abundance of aquatic life. The notice is still in place after four years which is very positive and an indication that visitors are willing to help address the issue of long term incremental damage to habitats on nature reserves due to public access.



Horton Country Park LNR Field Pond surveying for Great Crested Newts spring 2017



Horton Country Park LNR Field Pond gate, fence and notice  
Page 41



**Update:-** EEBC continues to raise awareness by encouraging active participation in site management. This is achieved through walks, talks, leaflets, the web site, regular weekly conservation tasks, through working with 'Friends Groups', local youth groups and support for the Lower Mole Countryside Partnership.



Hogsmill LNR Countryside Team Volunteers  
clearing Himalayan Balsam along the  
Bonesgate Stream June 2018



Horton Country Park LNR volunteers setting off  
on a litter pick winter 2018



Epsom Common LNR Countryside local Scouts  
pulling bracken and helping the cattle manage  
Horton Heath summer 2018



Horton Country Park LNR hikers about to set off on  
the 20 mile Round the Borough Hike event  
September 2018

**Objective 5:** *Provide on-going monitoring of biodiversity in Epsom and Ewell*

**Update:-** The Countryside Team is continuing to develop and improve its monitoring role within the Boroughs three local nature reserves and has also started to record the Borough more widely with the assistance of volunteers and local experts. During 2018, 64 volunteer days of biological monitoring was provided valued at approx. £3,520 if valued at the unskilled rate of £55 per day.

**Update:-** During 2018 work to monitor and conserve the orchards in Horton Country park LNR continued with further volunteer tasks and liaison with the London Orchard Trust. The discovery in 2017 of a nationally rare fungus called the Orchard Toothcrust Fungus (*Sarcodonata crocea*) continues to create interest! This discovery indicated both the biodiversity value of Lambert's orchard and the value of the ongoing monitoring that takes place.



Horton Country Park LNR Lambert's Orchard, a walk lead by Senior Countryside Officer Sarah Clift during Apple day with members of the public being shown the Orchard Tooth crust fungus October 2017



**Update:-** The nationally scarce dragonfly (Downy Emerald) and one new and notable species of damselfly (White legged) were both seen again on Epsom Common LNR during 2018. The Downy Emerald sighting in 2016 was the first recorded since 1989 and the White legged damselfly does not appear to have been previously recorded. Both species indicate that on-going habitat management is effective.



Epsom Common LNR a Downy Emerald dragonfly on the edge of great Pond May 2016



Epsom Common LNR a White Legged damselfly in Rye Meadow June 2017

**New:** The breeding bird survey for Epsom and Ashted Commons observed 68 species in 2018 (59 in 2017 survey), 56 species probably breed on or close to the site, one up on 2017. This is three less than in 2011 but two of those species seen in 2011 (Stonechat and Linnet) may have been singing birds passing through on passage. The most puzzling absence in the past few years, for a species that should be befitting from the habitat management, is the Yellowhammer, however a national decline has been reported.



A Great Spotted Woodpecker in Rye Meadow  
Epsom Common LNR



A Kestrel in Rye Meadow Epsom Common LNR



**Update:-** In 2014 and 2015 moth surveys were carried out on Epsom Common LNR which is a nationally important site for invertebrates especially those associated with veteran trees which are of international importance. During summers, 2016, 2017 & 2018 moth surveys were carried out on Horton Country Park LNR. The surveys have found two nationally scarce species the Dotted Fan Foot (*macrochilo cribrumalis*) and (*Elegia Similella*), along with an abundance of orchard species resulting from the 2017 & 2018 surveys being carried out in Lambert's Orchard. Some spectacular moths from 2018 are pictured below. Further surveys are planned for 2019.



Horton Country Park LNR, White ermine moth (*Spilosoma lubricipeda*) summer 2018



Horton Country Park LNR, Small Elephant Hawk moth (*Deilephila porcellus*) summer 2018



Horton Country Park LNR Lesser yellow Underwing moth (*Noctua comes*) summer 2017



Horton Country Park LNR Burnished Brass moth (*Diachrysia chrysitis*) summer 2018

**Update:-** The project to monitor reptiles on Epsom Common Local Nature Reserve set up between the Countryside Team and the Surrey Amphibian and Reptile Group (SARG) continued during 2018. Results again confirm that Epsom Common is a very important site for Adders and there is a very widespread distribution of Grass Snakes



Checking a refuge on Epsom Common LNR



Adder on Epsom Common LNR

**Update:-** The Countryside Team and volunteers continued to monitor butterflies on a weekly basis over the summer using agreed transects and submitting records to the national database for Epsom Common LNR, Horton Country Park LNR, Hogsmill LNR, Nonsuch Park, Howell Hill Nature Reserve and Juniper Hill. Summer 2018 turned out to be very hot and butterfly numbers responded with improved counts on 2017. For example, on Epsom Common LNR in 2018 butterfly numbers were



Epsom Common LNR Silver Washed Fritillary summer 2018



significantly up compared to 2016 & 2017 and there was an increase in number of species sighted. For example, on Epsom Common LNR in 2015 recorders had 950 sightings of 24 species, whilst in 2016 there were only 473 sightings of 25 species. In 2017 there were 829 sightings of 22 species and in 2018 there 1196 sightings and 26 species. Juniper Hill on Epsom Downs had 31 species recorded indicating the importance of calcareous grassland to any butterfly species. During 2018 volunteer efforts coordinated by Butterfly Conservation focused again on the White Letter Hairstreak and sightings have continued to increase as more Elm trees have been discovered. The magnificent Purple Emperor was spotted again in 2018 on Epsom Common LNR and volunteers have spotted Brown Hairstreak eggs laid on young Blackthorn stems in a number of locations in Horton Country Park and Hogsmill Local Nature Reserves.



A very difficult to photograph White Letter Hairstreak butterfly resting in the canopy of a large English Elm in the Hogsmill LNR summer 2016



Tiny (size of a pin head) Brown Hairstreak butterfly egg laid on young Blackthorn Stem in Horton Country Park LNR

**Update:-** Work to produce draft priority habitat and species of principle importance maps for Epsom & Ewell, with assistance from the Surrey Biological Records Centre is still planned but continues to be delayed. To assist with the process of mapping species of principle importance as defined by the Natural Environment and Rural Communities Act 2006, Countryside Officer Pete Howarth identified 53 species during 2015 and that total has increased to 58 during 2017.

**Update:-** Monitoring for dormice described previously has continued during 2018 with the notable addition of dormice tubes located on Epsom

Downs near Juniper Hill. Unfortunately, no dormice were found in the boxes on Epsom Common again but monitoring will continue. This result and including the confirmed presence on Ashted Common and Horton Country Park LNR in 2017 is informing the future management of our woodland and efforts to monitor their presence using boxes and tubes will continue during 2019.



The Dormouse found on Epsom Common LNR  
February 2012



Volunteers positioning Dormouse boxes on  
Epsom Common LNR winter 2013/14

**Update:-** EEBC Countryside Officer and expert ecologist Pete Howarth has continued surveying ponds for Great Crested Newts with Blakes Pond on Epsom Common LNR once again revealing a healthy population. Pete also assisted with a survey at Stones Road SSSI which has indicated a medium population of Great Created Newts and the subsequent report is helping to guide the future of the adjacent Stones Road Allotment.



Countryside Officer Pete Howarth surveying Stones  
Road SSSI for Great Crested Newts spring 2018



Photo taken at Blakes Pond on Epsom common LNR  
shows the difference in size between the Smooth Newt  
and the Great Crested Newt



During 2018 Pete has received and input bat records from the Surrey Bat Group, planning applications and local nature reserves surveys using the EEBC Recorder database. 2018 saw the discovery of the Borough's largest recorded bat roost (116 Soprano Pipistrelle recorded emerging), surprisingly using the flat roof of some 1960's flats in Ewell. In addition, Pete facilitated a bat survey on Epsom Common carried out by Surrey Bat Group in August 2018, which was looking for the Nathusius Pipistrelle. The survey involved a Harp Trap with the captured bats being weighed and ringed and the survey confirmed that Whiskered, Brown Long Eared and Common and Soprano Pipistrelle were present. Our bat recording aims to gain a clearer understanding of the location of bat roosts in the Borough and has already indicated the importance of data collected via planning applications.



Epsom Common LNR a Harp Trap being used for the woodland bat survey



Epsom Common LNR a captured Pipistrelle bat being measured during the woodland bat survey may 2017



Epsom Common LNR a captured Brown Long Eared bat about to be released during the bat survey August 2018



Epsom Common LNR a captured Noctule bat just released during the woodland bat survey may 2017

**Update:-** During 2014 the Zoological Society of London (ZSL) approached the Countryside Team and Lower Mole Partnership to ask for volunteer assistance with their “Riverfly” project which monitors aquatic invertebrates to warn of poor water quality in rivers. Subsequently, a small volunteer network has been formed to help monitor water quality in the Hogsmill River and this has continued to operate successfully during 2018. The work of the Hogsmill Partnership is coordinated by the Hogsmill Catchment Partnership, coordinated by the South East Rivers Trust, with results helping to inform the Environment Agency about the quality of water in the river.

## The Hogsmill Needs You!

Volunteers needed for river monitoring



LIVING CONSERVATION





The Zoological Society of London is offering training in the **River Monitoring Initiative (RMI)** sampling method. The RMI is a national scheme for monitoring the health of rivers developed by the Riverfly Partnership.

In order to be trained in the RMI you must be able to sample the river for at least 6 months. Once at the river, samples take about 20 minutes and are taken a minimum of every 2 months.

**In the Training you will learn;**

- The background of the RMI.
- How to kick sample a river.
- How to identify river invertebrates.
- What to do with the RMI data.

You will also meet other volunteers working up and down the Hogsmill River. Everyone involved in the scheme will have a day out at London Zoo.

The training will take place at Kingston University, Knights Park Campus on

**Saturday April 26th**  
**11am to 3pm**

To book a place or for more information please contact : [Joe.Pecorelli@zsl.org](mailto:Joe.Pecorelli@zsl.org)






Also during 2016 the Hogsmill Partnership put out a request for volunteers to carry out an Outfall Safari. This involved surveying stretches of the river and with the help of a mobile app, mapping and recording the impact of outfalls. The aim was to greatly improve the understanding of the river system and help to target sources of pollution. Volunteers from the EEBC Countryside Team and the Lower Mole Partnership took part. During 2017 the South East Rivers Trust presented the results to the Catchment Partnership and the results are as hoped helping to target sources of pollution. During 2018 volunteers have continued to monitor and report.

## Please help Survey Outfalls on the Hogsmill River



As a result of misconnected plumbing, pollution can find its way into urban rivers via surface water outfalls (drains). **The Hogsmill Partnership** is looking for volunteers to help conduct the Hogsmill's first **Outfall Safari**. This involves surveying stretches of the river and, with the help of a mobile app, mapping and recording the impact of outfalls. This survey will greatly improve our understanding of the river system and help to target sources of pollution. The survey will take place during:

### October 2016

Once registered you will receive a full briefing on how to take part. You can choose which stretch of the river you want to survey and conduct the survey at a time that is convenient to you as long as it is within the survey period of October 2016. Where possible the survey will be conducted from the footpath by the side of the river but, in parts, it may be necessary to walk in the river where it is safe to do so. All training and equipment will be provided by ZSL.

Briefing sessions for volunteers will take place at:

**Horton Country Park, 10am on September 20th**

**Kingston University, 2pm on September 22nd**

For more information contact [Joe.Pecorelli@ZSL.org](mailto:Joe.Pecorelli@ZSL.org), 07974725557

Please register your interest to help at : [hogsmilloutfalls.eventbrite.co.uk](http://hogsmilloutfalls.eventbrite.co.uk)

Once registered more information will be sent to you about where and when the briefing sessions will take place.



**Objective 6:** *Seek to increase the funding available for the long term conservation, enhancement and monitoring of biodiversity in Epsom and Ewell*

**Update:-** Currently externally sourced funding is in place helping deliver management of biodiversity for both Epsom Common and Horton Country Park Local Nature Reserves until 2020. The key source is the 2010-2020 Environmental Stewardship Higher Level Scheme, along with the new Countryside Stewardship Basic Payments Scheme, which is the successor to the European Single Farm Payments Scheme.



Tools and equipment used by the Countryside Team volunteers are paid for and maintained using externally sourced funds. Volunteers on a tools maintenance task Jan 2018



The extensive programme of woodland edge habitat creation and management is all paid for using externally sourced funds. Timber forwarding taking place on Epsom Common LNR winter 2018

**Update:-** In 2013 and 2015 the Lower Mole Partnership volunteers successfully de-silted Lambert's Pond in Horton Country Park Local Nature Reserve, revealing a long lost arm. During September 2017 'Field Pond' also in Horton Country Park LNR was part de-silted by the Lower Mole Partnership using funds provided by the Lower Mole Trust and Friends of Horton Country Park. (See report under Objective 2). Also during 2017 the Lower Mole Partnership carried out more work to help conserve 'Round Pond' in Nonsuch Park which like 'Field Pond in Horton Country Park LNR was being affected by both over shading vegetation and dogs. A new fence has been constructed using donations and a grant from the Lower Mole Trust. During 2018 both ponds have continued to recover with far fewer dogs entering the water and causing disturbance.





Nonsuch Park Lower Mole Partnership volunteers building a fence to protect Round Pond from dogs July 2017

**Update:-** During 2018 the South East Rivers Trust (SERT) continued working with EEBC and the Environment Agency to improve the ecology of the Hogsmill River using grant aided funding. Delivering a programme of bank side and in river habitat improvements has continued during 2018. EEBC Countryside Team volunteers continued with a programme of removing scrub along the banks of the river to allow more light to reach the river channel allowing aquatic plant life to create a natural berm that has scoured and naturalised a short section of the river channel see photos below. The major work carried out in 2013 and 2014 to remove two large weirs from the Hogsmill River in Epsom & Ewell and remove the concrete bed and walls at the confluence where the Green Lanes Stream joins the Hogsmill River continues to naturalise. Further significant improvements are being discussed/planned via the Hogsmill Catchment Partnership, see Objective 3 above for further details.





Volunteers from the South East Rivers Trust using tree branches to help restore the Hogsmill River March 2016



Hogsmill LNR photo taken Autumn 2016 showing natural berm that has formed following Countryside Team volunteers opening up the overgrown banks of the Hogsmill River in autumn 2015



Hogsmill LNR same location as photo opposite taken in autumn 2015 at the end of the task showing clearly what a big difference managing bankside vegetation can make!

**Update:-** The Lower Mole Partnership volunteers have continued during 2018 to manage the Stones Road SSSI using funds provided by Surrey County Council. For example, during 2017 under advice from Natural England the Partnership arranged for Surrey Country Council to have four large Lombardy Poplars felled that were over shading the pond.





Stones Road SSSI Lower Mole Partnership volunteers clearing around the soon to be felled Lombardy poplars 2017

In addition the Lower Mole Partnership continues to manage the 'Buffer Zone' located in the disused allotment site using funds received from the developers of the Lintons Lane housing development. The buffer zone provides additional habitat for Great Crested Newts including a new pond and is also considered to be working in reducing misuse issues on the allotment. Future use of the allotment is being considered, with consideration being given to retaining much-needed terrestrial habitat for Great Crested Newts. During 2018 a survey of Great Crested Newt numbers took place that is informing plans with a medium population identified during the 2018 survey.



Lower Mole Countryside Management Partnership volunteers constructing the new Buffer Zone pond in 2013 and view of the now established pond.

**Objective 7:** *Seek to identify the wider benefits to the community of improving biodiversity*

**Update:-** Both nationally and internationally there is an increasing understanding that we need to incorporate the benefits (services) provided by biodiversity and natural processes in to our economic models. The government has published a watershed document the 'UK Ecosystem Assessment' which shows very clearly how we undervalue our natural resources and the services they provide. The result of under valuing our natural resources is ultimately an unsustainable future. Addressing this issue demands a long-term approach that recognises the delicate balance of the ecosystems that provide us with vital ecosystem services such as clean air, fresh water and fertile soils. This concept is as applicable to Epsom & Ewell as anywhere else on the planet.

It is undoubtedly a big and complex subject however, it is possible to identify local issues to illustrate the challenge we are facing. For example, biodiversity on our local open spaces provides a range of vital ecosystem services and in particular a cultural ecosystem service providing residents with well-recognised and significant psychological and health benefits.

Some of our open spaces in Epsom & Ewell are showing signs of strain due to high visitor numbers with woodland wildflowers and aquatic life in ponds under pressure from constant daily disturbance as described above.



Horton Country Park LNR Pond Wood, photograph shows bluebells receding from the path edge with the much-loved carpet of bluebells now some distance from the path



A recent example of the actual costs that can accrue was the need to restore Great Pond Dam on Epsom Common in 2012 as illustrated in the photos below, due to erosion caused by dogs entering the pond.



Erosion damage to the dam of Great Pond on Epsom Common LNR caused by dogs. Autumn 2012 repairs cost £18500

The UK Ecosystem Assessment shows clearly that sustainable management of our open spaces today not only helps protect their biodiversity but also ensures that wider and in some cases very costly environmental impacts are avoided.

During 2018 the Surrey Nature Partnership (SNP) <https://surreynaturepartnership.org.uk/> to which EEBC is affiliated through the Surrey Nature Partnership Biodiversity Working Group, published a Natural Capital Investment Plan for Surrey following several years of work under its Valuing Surrey Project and its vision of a healthy, green Surrey with a prospering economy. The project has focused on developing an understanding of the value of the counties natural assets, which underpin the provision of ecosystem services, 30% of which are thought to be in decline in Surrey. The majority of us are guilty of taking the natural environment and the services we derive from it for granted. In Surrey, the continued resilience of our economy is dependent on a healthy, functioning landscape. The Valuing Surrey project aims to help develop an understanding of the natural capital of Surrey and communicate this message to a wide range of organisations and individuals. For example, in 2017 the project delivered an estimate of £90 million as the value of the economic and social/wellbeing benefits of woodland across the county, with the majority of that value being for health and wellbeing. We hope the

project will also inform ways of working and policy in other Local Enterprise Partnerships and Local Nature Partnerships.” More information can be found here.

<https://surreynaturepartnership.files.wordpress.com/2014/09/surrey-nature-partnership-briefing-note-on-a-natural-capital-approach-for-surrey-sept-2017.pdf>

In 2018 The SNP via Surrey Wildlife Trust published [The State of Surrey's Nature](#), providing a current stock-take of the county's biodiversity. The report aims to quantify our most threatened wildlife but also celebrates why Surrey's biodiversity is so special. This will help clarify responsibilities to both national and international conservation, and serve to further inform our priorities at the county level. It will also be a base-line from which to measure future biodiversity trends and changes.

## Conclusion:

2018 has seen further progress in implementing the plan, which continues to play a significant role in coordinating and guiding efforts to conserve and enhance biodiversity in the Borough. **A BIG THANK YOU from the Working Group to all the volunteers who have helped conserve and enhance biodiversity in the Borough during 2018 in all weathers!**



Countryside Team volunteer Roy Yarlett is a keen open-air swimmer and is able to cope well with a wet Thursday on Epsom Common LNR! August 2018

If you have any questions or you would like to find out more about the implementation of the Epsom & Ewell Local Biodiversity Action Plan please call 01372 732000 and ask to speak to the Countryside Team or email [countryside@epsom-Ewell.gov.uk](mailto:countryside@epsom-Ewell.gov.uk)



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## SUPPORT FOR VOLUNTARY ORGANISATIONS

<b>Head of Service/Contact:</b>	Rod Brown, Head of Housing & Community
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	
<b>Annexes/Appendices (attached):</b>	<b>Annex 1</b> - Themed Performance Indicator Tables <b>Annex 2</b> - Agreed Support for Voluntary Organisations 2018/19
<b>Other available papers (not attached):</b>	Report and Minutes of the Community & Wellbeing Committee, 22 January 2019

### Report summary

This report shows how each of the voluntary organisations in receipt of financial support from the Council contributes to achieving the Council's Corporate Plan priorities and those of the Surrey Health and Wellbeing Board.

### Recommendation

- (1) That the Committee notes the report and evidence of how each of the voluntary organisations supported by the Council impact on the Council's corporate priorities and those of Surrey's Health and Wellbeing Board.**

#### **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 This report links to the Council's Key Priority "Supporting our Community". It also relates to the Core Values of "Openness" and "Integrity".

#### **2 Background**

- 2.1 Each year the Council funds Voluntary Groups who provide valuable service to residents in the Borough.

- 2.2 The overall support package amounts to £190,000. The cash element makes up £82,000 of the overall package, whilst the remaining £108,000 covers Notional Grants for Licence, Rent and Services Charges, Car Parking for Volunteers and the Subsidy for Staff Parking permits. The details of the financial support provided by the Council is summarised in **Annex 2** attached to this report.
- 2.3 Whilst there appears to be widespread recognition that our voluntary organisations are helping deliver many of the Council's priorities, previously there has not been a documented account of this.
- 2.4 At the Community and Wellbeing Committee on 22 January 2019, members requested details on how the Council's Voluntary Support Criteria links to the Council's Key Objectives.
- 2.5 This report has compared the activity of the various voluntary organisations' receiving financial support from the Council to the Council's Corporate Plan priorities and the priorities of Surrey's Health and Wellbeing Board.
- 2.6 All the voluntary organisations supported by the Council were asked to complete a pro-forma, in which they were to identify how they contributed to the success of Council Corporate Plan priorities and those of the Health and Wellbeing Board.
- 2.7 A summary of these findings are attached as **Annex 1** to this report.

### **3 Financial and Manpower Implications**

- 3.1 The work undertaken by many of our voluntary organisations, including Central Surrey Voluntary Action (CSVA) and Citizens' Advice Bureau (CAB), offers support to people. This support prevents greater demands on existing Council services by moderating service demand.
- 3.2 **Chief Finance Officer's comments:** The budget for total net support to Voluntary Organisations for 2019/20 is £190,124, as recommended to Council by this Committee on 22 January 2019. This includes cash grants of £84,124 and the notional cost of licences for accommodation and parking.

### **4 Legal Implications (including implications for matters relating to equality)**

- 4.1 There is no statutory obligation on the Council to support voluntary organisations.
- 4.2 **Monitoring Officer's comments:** None arising from the contents of this report.



**5 Sustainability Policy and Community Safety Implications**

- 5.1 The Voluntary Organisations play an important role within the Borough, providing support to a wide range of our residents. They also provide valuable input into a range of statutory services and organisations.

**6 Partnerships**

- 6.1 The Council has a proud history of supporting voluntary organisations and has many well developed partnerships.
- 6.2 In the emerging model of future service delivery, it is increasingly recognised that partnership working between local authorities and other public organisations and the voluntary sector forms a fundamental strand of future effective operation.

**7 Risk Assessment**

- 7.1 There are no risks associated with the recommendations within this report.
- 7.2 The lack of a sustainable financial future for many of our voluntary organisations could have a serious detrimental effect on Borough residents, with a disproportionate impact on those most vulnerable in the community.

**8 Conclusion and Recommendations**

- 8.1 The report outlines the impact of the voluntary organisations on key criteria for the council and the health and wellbeing of our residents.
- 8.2 The report recommends that Members note the report and evidence of how each of the voluntary organisations supported by the Council impact on the Council's corporate priorities and those of Surrey's Health and Wellbeing Board.

**9 Wards Affected: All wards**

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## Epsom and Ewell Voluntary Sector Annual Performance Indicators 2017 - 2018

### Citizens Advice Epsom and Ewell

	Surrey County Council
	Epsom & Ewell Borough Council
	Organisation

Theme	Strategy Aim / Objective	Activity	Outcome	Notes
<div style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 65</div>	SCC Indicator: Improving Children's Health and Wellbeing ~ Giving every child the best start in life and supporting children and young people to achieve the best health outcomes possible.	Number of parents of school age children receiving welfare benefits, debt and / or income maximisation advice that improves their financial circumstances	Amount of cash successes for parents (i.e. benefits successfully claimed or successful appeals) - <b>£250,000</b> Debt management plans prepared - Debts written off - <b>£25,000</b>	Our core activities will directly assist in reducing child poverty thereby improving health and wellbeing outcomes for children and young people
	EEBC Indicator: Supporting our Community Promoting healthy and active lifestyles for the young (1.e) E&E			
	Prevention of ill health	Number of clients receiving high quality advice and information in the areas of <b>welfare benefits – 1,000</b> <b>debt – 500</b> <b>housing – 500</b> <b>employment - 350</b>	<u>Reduction in Fuel Poverty:</u> cold and/or damp housing is a health risk. Being able to afford to keep a warm and dry home is a key factor. <b>Number of people helped with fuel debts - 30</b> <u>Increase in Income:</u> the relationship between low	



Theme	Strategy Aim / Objective	Activity	Outcome	Notes
			<p>income and poor health is well established; increase in income leads to an increase in psychological wellbeing and a decrease in anxiety and depression; and the more debts people have, the more likely they are to have a mental disorder; and the welfare system is difficult to access for several disadvantaged groups and take up can be low, for reasons including lack of information and awareness of the system. <b>£1 million in cash successes for clients across entire service</b></p> <p><u>Improvement in Housing conditions:</u> poor housing conditions – including homelessness, temporary accommodation, overcrowding, insecurity, and housing in poor condition – all constitute a risk to health.</p> <p><b>Number of people assisted with housing problems - 500</b></p>	
	EEBC indicator: Supporting our Community; Supporting employees to remain at work and in good health (2k) E&E	Number of clients receiving high quality advice and information in the areas of welfare benefits, debt, housing and employment <b>See above</b>	<p>Number of debt management plans prepared - <b>750</b></p> <p>Amount of debt written off - <b>£100,000</b></p>	Barriers to sustaining employment include stress around an inability to access advice when needed, for example in relation to debt and / or housing problems

Theme	Strategy Aim / Objective	Activity	Outcome	Notes
Mental Health and Wellbeing	Preventing ill health arising from workplace activities (2l) E&E Policies and guidance in place to achieve a safe and healthy working environment (2m) E&E		Number of housing problems resolved - <b>850</b>	
	SCC Indicator: Promoting Emotional Wellbeing and Mental Health ~ promoting good mental health, ensuring early intervention and providing effective treatment and support services for people with enduring mental health problems.	Number of clients receiving high quality advice and information in the areas of welfare benefits, debt, housing and employment <b>See above</b>	Number of people who, as a result of our help, report: <ul style="list-style-type: none"> <li>• Greater confidence in their ability to resolve their issues – <b>75%</b></li> <li>• Feeling less stressed – <b>80%</b></li> <li>• Improved health and wellbeing – <b>80%</b></li> </ul>	See comments above relating to prevention of ill health generally
	EEBC Indicator: Encouraging and supporting volunteering initiatives (3b) E&E	Training of volunteers to undertake different roles	Number of volunteers recruited and trained - <b>18</b> Number of volunteer hours per year – <b>12,500</b>	
Older People	SCC Indicator: Improving Older Adults Health and Wellbeing ~ the growing number of older people will have a major impact on health care provision as they are more likely to experience disability and long-term conditions.	Number of Older Adults receiving high quality advice and information on a range of issues relevant to them - <b>625</b>	Increase in income for Older Adults (i.e. benefits successfully claimed or successful appeals) - <b>£200,000</b> Debt management plans prepared Debts written off - <b>£35,000</b> Number of Older Adults we help with benefits and debt issues who report:	Improved financial circumstances are key to improved health and wellbeing outcomes for this group

Theme	Strategy Aim / Objective	Activity	Outcome	Notes
Safeguarding			<ul style="list-style-type: none"> <li>• Reduction in fuel poverty – <b>50%</b></li> <li>• Reduced isolation – <b>25%</b></li> <li>• Enhanced ability to remain independent through a knowledge of the services available to them – <b>25%</b></li> <li>• Improved health and wellbeing – <b>75%</b></li> </ul>	
	EEBC Indicator: Promoting healthy and active lifestyles for older adults (1.4) E&E			
	SCC Indicator: Safeguarding the Population ~ Living a life that is free from harm and abuse is a fundamental right of every person and protecting this right means that people can grow and live a life that makes the most of their opportunities.	Identifying safeguarding concerns through the advice process and raising these when appropriate with the relevant agencies		We participate in the national Citizens Advice 'Ask project' which seeks to identify and help victims of domestic violence
	EEBC Indicator: Private Sector Housing (1.1) E&E To increase public perception of safety within Parks and Open Spaces (1.2) E&E	Advice and information on private sector housing including disrepair, possession proceedings, problems with return of deposit	Number of people able to resolve their private sector housing issue – <b>125</b>	



## Epsom and Ewell Voluntary Sector Annual Performance Indicators 2017 - 2018

### Relate Mid Surrey May 2018

- Surrey County Council Indicators
- Epsom & Ewell Borough Council Indictors
- Organisation

Theme	Indicator	Activity	Outcome	Notes
Children and Young People	SCC Indicator: Improving mental health and wellbeing in young people from ages 10 upwards.	Provision of counselling services. 1/3 of our total service delivering approx. 1000 hours in the local area per annum.	Increased market penetration  10% annual increase in YP hours	17% growth in YP this year's quarter in comparison to last years quarter.
	3 main targets	Provision of education and learning services. Providing workshops and courses that assist with managing anxiety and anger for young people.		
	1. Improved relationships			
	2. Positive empowerment			
	3. Keeping safe	Recruited 3 more young people's counsellors this year		
		Recently received funding for refurbishing the smallest room at Epsom; this will provide an additional space for clients including YP.		The RELATE offices are based just off the High Street, Epsom. They undertake the cleaning and internal decoration/ upkeep the property. They have fundraised to redecorate and re-carpet the offices in
		Downstairs to be re-carpeted through funding ( granted )		

Theme	Indicator	Activity	Outcome	Notes
Prevention of ill health		Marketing campaign promoting our services and reaching out to more YP through social media		2018/2019 – with help from volunteers.
	EEBC Indicator: Supporting our Community Promoting better relationships and easing loneliness  Loneliness has been estimated to have the equivalent impact of 15 cigarettes a day. Poor relationships lead to feelings of isolation and despair  Providing 2,500 counselling hours to the local population	Recruitment drive for more counsellors and training. We have expanded our team this year including our administrative team, our counsellors, our opening hours and our room capacity by 20%. We had 18 counsellors and now have 32 counsellors.	Recruiting another counselling supervisor and a further 6 counsellors in addition to 32.  Promotion of our work and the importance of relationships and its link to general health.	The Counselling Service costs £60.00 per hour to run. RELATE raises the funds to operate through fundraising, donations, The Charity Shop based in Reigate and some through grants.
Mental Health and Wellbeing	SCC Indicator: Wellbeing and Mental Health ~ promoting healthy relationships and good mental health. Ensuring early intervention and providing effective treatment and /or referral to support services for people with enduring mental health problems.	Promotion of our work and the importance of relationships and its link to life satisfaction, mental health and well being. Relationships account for 70% of life satisfaction.  Recruiting volunteers to support our organisation with our shop.	Increased social media presence and use of our website.  Promoting education about our services, mental health and wellbeing	
Older people	SCC Indicator: Improving older adult's health and well being.	Promotion of our work with older people	Reaching out to older people who are managing major life transitions.	

Theme	Indicator	Activity	Outcome	Notes
Safeguarding	Divorce is on the decline (28% over the past decade) but the number of divorces over 65, has increased dramatically to 38% leading to older people facing their golden years in a very different way.	Continued capacity growth in line with demand and a waiting list  Recruiting volunteers to support our organisation with our shop.		
	SCC Indicator: Safeguarding the Population ~ Living a life that is free from harm and abuse is a fundamental right of every person and protecting this right means that people can grow and live a life that makes the most of their opportunities.	Completing DBS checks  Providing and receiving regular safeguarding and child protection training  Accessing each case independently and working collaboratively with the supervisor to refer where appropriate to either a more specific service, i.e. a safe house or a statutory body  Regular updates and dissemination on policy and procedures around safeguarding.	More well trained staff and volunteers within RMS  A better prepared and knowledgeable organisation	

Updated by Serena Powis and Janine Fuller 13 July 2018



## Epsom and Ewell Voluntary Sector Annual Performance Indicators 2017 - 2018

### Sunnybank Trust

- Surrey County Council Indicators
- Epsom & Ewell Borough Council Indicators
- Organisation

Theme	Indicator	Activity	Outcome	Notes
Children and Young People	<p>SCC Indicator: Improving Children's Health and Wellbeing ~ Giving every child the best start in life and supporting children and young people to achieve the best health outcomes possible.</p>	<p>Run Monday weekly club with young adults (17 – 24 years) with learning disabilities based at NESCOL. Focus on self esteem, new skill development, increase in social skills.</p> <p>Monthly club night for 16 years to 30 years – open to other disability groups such as PHAB. The students in the Foundation Hub run the events and are supported by Sunnybank.</p> <p>Volunteering within Sunnybank at the Drama Club, Kites Club, Swag Club and Penfriend Corner.</p> <p>Young volunteers working</p>	<p>Long term reduction in mental health issues and social isolation.</p> <p>New social skills and skills development around event planning, management, communication and evaluation skills.</p> <p>KPI for Monday group: 8</p> <p>KPI for monthly club: 26</p> <p>10% of students with LD leaving NESCOL maintain connection with at least one Sunnybank service (advocacy, supported volunteering with Sunnybank – skill and social skills development).</p>	<p>Young adults with learning disabilities remain between children services and adult social services until 24 year.</p> <p>It is estimated that mental health problems amongst adults with a learning disability is quite common, approximately 40%. This is more than double the rate of mental health problems in the general population.</p> <p><b>Negative life events -</b> People with a learning disability are more likely to experience deprivation, poverty and other adverse life events</p>

Theme	Indicator	Activity	Outcome	Notes
		towards Duke of Edinburgh – schools involved include St Andrews, Epsom College, Blenheim School, the Glynn and Sutton Grammar	Improved integration between neuro-typical students and those the same age with LD	<p>earlier on in life. (Emerson and Hatton 2007; Main and People 2011).</p> <p><b>Biological</b> - People with a learning disability also have an elevated risk of having some physical health problems. This can cause long-term pain which may lead to distress, irritability and anger, especially if not properly treated.</p> <p><b>Fewer resources</b> - Research shows that compared to the general population, people with a learning disability are less likely to have the necessary skills and resources for coping with adverse events. Social support is an established protecting factor for mental health problems, and loneliness a precursor</p>

Theme	Indicator	Activity	Outcome	Notes
Prevention of ill health				to various psychological difficulties
	E&EBC Indicator: Supporting our Community Promoting healthy and active lifestyles for the young (1.e) E&E	Promotion of sporting activities and sign posting with younger group at NESCOL	Materials promoted at monthly discos circ. KPIS 26 per calendar month.	
	SCC Indicator: Developing a Preventative Approach ~ Preventing ill-health and promoting wellness, spotting potential problems as early as possible and ensuring effective support for people.	<p>Attending partnership meetings e.g. Partnership Board, PANS, and disseminating information to the LD sector, care providers.</p> <p>Presenting and sign posting key providers services (LD community nurses, Mencap's Health Campaign etc. at the weekly Kites clubs (Est 48 club nights pa), circulate and distribute information on annual health checks to NESCOL parents.</p> <p>Advocacy supporting issues on health management for advocacy partners,</p>	<p>Having a well prepared sector including 32 care providers, parent networks and over 200 adults with LD currently using Sunnybank services and information.</p> <p>Having a</p> <ul style="list-style-type: none"> <li>• Well informed beneficiaries</li> <li>• Better connected beneficiaries</li> <li>• Well informed sector</li> <li>• More integrated care provision for beneficiaries</li> </ul>	
	E&EBC Indicator:	Promoting good practice amongst staff, beneficiaries	Kites club volunteer meeting & trainings: twice pa.	



Theme	Indicator	Activity	Outcome	Notes
Mental Health and Wellbeing	Supporting our Community; Supporting employees to remain at work and in good health (2k) E&E Preventing ill health arising from workplace activities (2l) E&E Policies and guidance in place to achieve a safe and healthy working environment (2m) E&E	and care providers (c/o advocacy) and volunteers	Advocacy meetings/trainings: four times pa Safeguarding training across organisation and volunteers.  Policy reviews pa including Health and Safety, incident management & safeguarding. Monthly inductions including lone working, incident management and challenging behaviour.	
	SCC Indicator: Promoting Emotional Wellbeing and Mental Health ~ promoting good mental health, ensuring early intervention and providing effective treatment and support services for people with enduring mental health problems.	Advertising training and awareness courses for the sector and beneficiaries. Supporting and promoting organisations supporting people with Mental Health Issues. Access to information and signposting c/o weekly Kites Club	Weekly e-news Monthly newsletter Kites Club sign posting and provision of information (48 club nights pa) Swag (16 years to 30 years) club 12 times pa.	
	E&EBC Indicator: Encouraging and supporting volunteering initiatives (3b) E&E	Work in partnership with Volunteer Bureau and Aspire (Supported Volunteering Project) Provide work experience and office experience to	167 volunteers taking on 187 roles. 12 supported volunteers 3 office work experience supported students from NEScot Foundation Hub	

Theme	Indicator	Activity	Outcome	Notes
Older People		supported volunteers with LD		
	SCC Indicator: Improving Older Adults Health and Wellbeing ~ the growing number of older people will have a major impact on health care provision as they are more likely to experience disability and long-term conditions.	Providing a 1-1 Buddy Scheme to older adults with LD in residential care  Providing age appropriate activities for older people at Kites Club. Circulating information to groups regarding healthy lifestyles for the over 55s	Better informed organisations Gaps in provision identified	
Safeguarding	E&EBC Indicator: Promoting healthy and active lifestyles for older adults (1.4) E&E	Promoting activities such as community golf, cage cricket and boccia	More people with LD engage with healthy lifestyle opportunities	
	SCC Indicator: Safeguarding the Population ~ Living a life that is free from harm and abuse is a fundamental right of every person and protecting this right means that people can grow and live a life that makes the most of their opportunities.	Providing DBS checks on all volunteers.  Providing Safeguarding Training and induction awareness.	Increase in the training of staff and trained volunteers within the sector  Better prepared and knowledgeable organisations	
	E&EBC Indicator: Private Sector Housing (1.1) E&E To increase public perception of safety within	Promoting activities in open spaces. Promoting understanding and relationship with community police and other community groups	More knowledgeable beneficiaries, care providers and volunteers	

Theme	Indicator	Activity	Outcome	Notes
	Parks and Open Spaces (1.2) E&E			

December 2018.



## Epsom and Ewell Voluntary Sector Annual Performance Indicators 2017 - 2018

### Central Surrey Voluntary Action (CSVA)

- Surrey County Council Indicators
- Epsom & Ewell Borough Council Indicators
- Organisation

Theme	Indicators	Activity	Outcome	Notes
<div style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 78</div> <div>Children and Young People</div>	<div style="background-color: #D9E1F2;">SCC Indicator:</div> Improving Children's Health and Wellbeing ~ Giving every child the best start in life and supporting children and young people to achieve the best health outcomes possible.	<div style="background-color: #D9E1F2;">Attend Epsom early help meetings and Ewell early help meetings x 12 per year. Now combined to Epsom &amp; Ewell Early Help which meets minimum 4x per year and extras as required. Work with Children's Centres on awareness of volunteering x 4 per year Attend College Open Days to promote volunteering x 4 per year</div>	<div style="background-color: #D9E1F2;">More organisations communicated with 450</div> <div style="background-color: #D9E1F2;">More young mums volunteering and increasing confidence and self esteem =20</div> <div style="background-color: #D9E1F2;">More young people volunteering = 40</div>	
	<div style="background-color: #D9E1F2;">EEBC Indicator:</div> Supporting our Community Promoting healthy and active lifestyles for the young (1.e) E&E	<div style="background-color: #D9E1F2;">Advertise volunteering roles for young people within a sporting environment. EEBC – Borough sporting event, Health Walks, Borough Netball events.</div>	<div style="background-color: #D9E1F2;">More young people volunteering in sport = 20</div>	
	<div style="background-color: #D9E1F2;">SCC Indicator:</div> Prevention of ill health	<div style="background-color: #D9E1F2;">Supporting VCFS groups who support specific conditions</div>	<div style="background-color: #D9E1F2;">Having a well prepared sector = 50 organisations</div>	

Theme	Indicators	Activity	Outcome	Notes
	Developing a Preventative Approach ~ Preventing ill-health and promoting wellness, spotting potential problems as early as possible and ensuring effective support for people.	Attending partnership meetings and disseminating information to the sector	Having a well informed sector = 450	
	EEBC Indicator: Supporting our Community; Supporting employees to remain at work and in good health (2k) E&E Preventing ill health arising from workplace activities (2l) E&E Policies and guidance in place to achieve a safe and healthy working environment (2m) E&E	Promoting Carer Friendly Communities	Encouraging a new approach to supporting carers through employers = 6 workshops  Carer friendly community workshops have been offered to E&E BC. 1 hour bite size lunch time sessions from the beginning of September 2018  Participants will have: <ul style="list-style-type: none"> <li>• An insight into the variety of caring situations and what it is like to be a carer</li> <li>• Better understanding of the different ways to support carers</li> <li>• A general introduction into the legal rights of carers, and in particular rights to a carers assessment</li> <li>• An opportunity to consider how to work differently as an alliance to support carers</li> </ul>	

Theme	Indicators	Activity	Outcome	Notes
<div>Page 80</div> <div>Mental Health and Wellbeing</div> <div>Older People</div> <div>Safeguarding</div>				
	SCC Indicator: Promoting Emotional Wellbeing and Mental Health ~ promoting good mental health, ensuring early intervention and providing effective treatment and support services for people with enduring mental health problems.	Advertising training and awareness courses for the sector. Supporting and promoting organisations supporting people with Mental Health Issues. Recruiting volunteers to support the organisations	Weekly e-news  Funding searches, information, advice x 30  More volunteers recruited 20% = 25 volunteers	Cannot give the names of the organisation applying for funding as they have not given permission for the information to be shared.
	EEBC Indicator: Encouraging and supporting volunteering initiatives (3b) E&E	Running Epsom Volunteer Centre Providing The Aspire (Supported Volunteering Project)	Number of volunteers recruited and placed = 129  Number of people with MH supported = 100	
	SCC Indicator: Improving Older Adults Health and Wellbeing ~ the growing number of older people will have a major impact on health care provision as they are more likely to experience disability and long-term conditions.	Supporting groups that support older people in the community Circulating information to groups regarding healthy lifestyles for the over 55s	Better informed organisations Gaps in provision identified	Training opportunities advertised. Emailed information re models of care etc.
	EEBC Indicator: Promoting healthy and active lifestyles for older adults (1.4) E&E	Promoting activities such as healthy walks and cage cricket	More people engage with healthy lifestyle opportunities	Healthy Walks – see EEBC Indicator 1e
	SCC Indicator: Safeguarding the Population ~ Living a life that is free from harm and abuse is a	Delivering DBS checks to the VCFS	More organisations using DBS and understanding it's importance	2017-2018 = 352 DBS checks (Epsom and Ewell and, Mole Valley)

Theme	Indicators	Activity	Outcome	Notes
	fundamental right of every person and protecting this right means that people can grow and live a life that makes the most of their opportunities.	Advertising Safeguarding Training Supporting organisations with policy and procedures regarding Safeguarding	More well trained staff and volunteers within the sector  Better prepared and knowledgeable organisations	<ul style="list-style-type: none"> <li>• Age Concern Epsom and Ewell</li> <li>• The meeting Room</li> <li>• Sunnybank Trust</li> <li>• Epsom and Ewell Talking Newspaper</li> </ul>
	EEBC Indicator: Private Sector Housing (1.1) E&E To increase public perception of safety within Parks and Open Spaces (1.2) E&E	Supporting the Parks department with Volunteering advice and recruitment	More knowledgeable volunteers, through bespoke training as requested.	

Updated by Serena Powis and Voluntary Action Central Surrey (VACS) 4 July 2018



## Epsom and Ewell Voluntary Sector Annual Performance Indicators 2017 - 2018

### Age Concern Epsom & Ewell

- Surrey County Council Indicators
- Epsom & Ewell Borough Council Indicators
- Organisation

Theme	Indicator	Activity	Outcome	Notes
<div style="display: flex; align-items: center;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-weight: bold; margin-right: 10px;">Page 82</div> <div style="background-color: #A0C040; padding: 10px; width: 100%;"> <div style="background-color: #A0C040; color: white; padding: 5px; font-weight: bold;">Children and Young People</div> <div style="background-color: #A0C040; color: white; padding: 5px; font-weight: bold;">Prevention of ill health</div> </div> </div>	<div style="background-color: #4F81BD; color: white; padding: 5px;">                     SCC Indicator:                      Improving Children's Health and Wellbeing ~ Giving every child the best start in life and supporting children and young people to achieve the best health outcomes possible.                 </div>			
	<div style="background-color: #A0C040; color: white; padding: 5px;">                     EEBC Indicator:                      Supporting our Community Promoting healthy and active lifestyles for the young (1.e) E&amp;E                 </div>			
	<div style="background-color: #4F81BD; color: white; padding: 5px;">                     SCC Indicator:                      Developing a Preventative Approach ~ Preventing ill-health and promoting wellness, spotting potential problems as early as possible and ensuring effective support for people.                 </div>			
	<div style="background-color: #A0C040; color: white; padding: 5px;">                     EEBC Indicator:                      Supporting our Community; Supporting employees to                 </div>			

Theme	Indicator	Activity	Outcome	Notes
Page 83	Mental Health and Wellbeing	remain at work and in good health (2k) E&E Preventing ill health arising from workplace activities (2l) E&E Policies and guidance in place to achieve a safe and healthy working environment (2m) E&E		
		SCC Indicator: Promoting Emotional Wellbeing and Mental Health ~ promoting good mental health, ensuring early intervention and providing effective treatment and support services for people with enduring mental health problems.		
	Older People	EEBC Indicator: Encouraging and supporting volunteering initiatives (3b) E&E	Recruiting volunteers from the borough to support the services that Age Concern Epsom & Ewell deliver.	Delivered by our Volunteer co-ordinator (part time) supporting 280 volunteers. Volunteer hours' worth £245,000 per annum
		SCC Indicator: Improving Older Adults Health and Wellbeing ~ the growing number of older people will have a major impact on health care provision as they are more likely to experience disability and long-term conditions.	Support providing a free and confidential information & advice service on a wide range of issues affecting older people. Through a dedicated help desk by phone or one to one.	Better informed older people. With Information & Advice (I & A) to take on board or referral to appropriate services. Providing the right information at the right time we save clients and their carer's time, money as well as unnecessary worry and

Theme	Indicator	Activity	Outcome	Notes
		<p><b>Home Visiting</b> - assessing clients' needs in their own surroundings.</p> <p><b>Medical Transport Scheme</b> - supported by volunteer drivers taking clients to medical appointments and visiting family or friends in hospital or residential homes. Staying with them for up to two hours</p>	<p>ensures effective interventions.</p> <p>Increase in income by benefits successfully claimed. Improved financial circumstances a key indicator for improved health and wellbeing. Successful Blue Badge applications helping mobility. Referral to Social Services, Occupational Therapist or other specialist organisations i.e. for Dementia and Parkinson's support. Reduction in anxiety knowing that there is a dedicated Home Visitor to contact for support. Support to empower older people to live the most fulfilling lives they can.</p> <p>Service used by clients who have difficulty using public transport. Less medical appointments missed. Monies saved as service less expensive than taxis. Cost effective service as run by volunteers.</p>	<p>Delivered by our two Home Visitors.</p> <p>2016/17: Attendance Allowance claims = 150 worth £326,000 Blue Badge applications = 96 Pension Credit claims = 6 Disability Living Allowance/PIP claims = 4 Supported by 1 admin volunteer.</p> <p>Overseen by our Office Manager. Supported by 28 volunteer drivers and 5 transport desk volunteers.</p>

Theme	Indicator	Activity	Outcome	Notes
		<p><b>Men's Club</b> - dedicated to like-minded men within the borough sharing knowledge and skills and meeting to enjoy activities of their choice.</p> <p><b>Foot Clinic</b> - at the Longmead centre.</p> <p><b>Hearing Aid Clinics</b> - providing batteries, re-tubing and advice run by volunteers.</p> <p><b>Befriending Service</b> - supporting lonely and</p>	<p>Clients raise issues with the drivers who pass the matter onto our Home Visiting team.</p> <p>Increased mental health and wellbeing with clients knowing that they have support with visiting a loved one in hospital or a home.</p> <p>Enabling bereaved, lonely and isolated men to broaden their horizons, feel less alone and increase their mental health and wellbeing.</p> <p>Inexpensive service allowing clients to visit regularly enabling better mobility.</p> <p>A free service at suitable outreach settings within the borough.</p> <p>Helping clients participate more effectively in social environments and so reducing the frustration and loneliness that hard of hearing/deafness can produce.</p>	<p>Delivered by our Men's Club Co-ordinator. Supported by 5 volunteers.</p> <p>Delivered by our two podiatrists. Supported by 5 volunteers on welcome desk.</p> <p>Overseen by Home Visitors. Supported by 4 volunteers, 3 of them hearing impaired themselves.</p> <p>Delivered by our Social Support co-ordinator. Supported by 79 volunteer befrienders</p>



Theme	Indicator	Activity	Outcome	Notes
		<p>isolated older people with volunteer befrienders.</p> <p><b>Community Companion Service</b> - supported by Community Companion volunteers who support clients on visits/issues that may make them feel vulnerable or at a loss.</p> <p><b>Monthly Sunday Teas</b> - providing a full tea and entertainment. Monthly M&amp;S coffee morning. Free transport provided</p>	<p>Friendships are formed reducing isolation and loneliness. Worries or concerns can be relayed back to our home visiting service to be resolved or referred to relevant organisation.</p> <p>Successful integration when joining a social or day centre after a couple of visits supported by the Community Companion. Support with visiting alternative suitable accommodation when thinking of moving home resulting in a more conducive home environment for future health and wellbeing. Supporting client with a pile of daunting paperwork resulting in more control and reassurance over monetary and/or billing, correspondence issues.</p> <p>Older lonely people benefit from company, making friends and increasing wellbeing in a safe and welcoming environment. Reduction in loneliness.</p>	<p>Overseen by Social Support Co-ordinator. 9 volunteer community companions.</p> <p>Overseen by Social Support Co-ordinator. Supported by 14 volunteers at the Sunday Tea and 36 volunteer drivers. 54 members</p> <p>Overseen by I&amp;A volunteers.</p>

Theme	Indicator	Activity	Outcome	Notes
		<p><b>IT Support 'Helping Hands'</b> - guidance with computer, tablet or phone with introduction sessions, monthly computer club and one to one support in clients' own home. Run by volunteers.</p> <p><b>DIY Support</b> - doing small DIY jobs in clients' homes. This may also include taking appropriate refuse to the local refuse centre and basic gardening.</p> <p>Member of the Epsom and Ewell Local Dementia Action Alliance. Promoting and engaging with local communities, shops, businesses, schools and public services.</p>	<p>Increased use and understanding of modern technology. Resulting in contact with family and friends via e mail, skype etc. Access to goods and services that otherwise may not be able to be accessed.</p> <p>Reducing stress when trying to find reliable tradesmen for small DIY jobs.</p> <p>For the Borough of Epsom &amp; Ewell to become a dementia friendly borough.</p>	<p>Supported by 14 volunteers with a broad knowledge of modern technology.</p> <p>Overseen by I&amp;A volunteers. Supported by 13 DIY volunteers.</p> <p>Overseen by Chief Officer.</p>

Theme	Indicator	Activity	Outcome	Notes
Safeguarding				
	EEBC Indicator: Promoting healthy and active lifestyles for older adults (1.4) E&E	Signposting by our Information & Advice team to relevant activities within the borough including walking football, yoga and bowling clubs.	More engagement in healthy lifestyle opportunities.	
	SCC Indicator: Safeguarding the Population ~ Living a life that is free from harm and abuse is a fundamental right of every person and protecting this right means that people can grow and live a life that makes the most of their opportunities.	Identifying safeguarding concerns of older people through our services and raising them when appropriate with the relevant agencies.	Preventing harm and abuse to live a safer and more fulfilling life.	
	EEBC Indicator: Private Sector Housing (1.1) E&E To increase public perception of safety within Parks and Open Spaces (1.2) E&E			

Updated by Serena Powis and Dorah-May Hancock – 2 July 2018

## Proposed Support for Voluntary Organisations 2018/19

	Age Concern Epsom & Ewell		Citizens Advice Bureau Epsom & Ewell		Voluntary Action Mid Surrey (VAMS)	
	2018/19 £	2019/20 £	2018/19 £	2019/20 £	2018/19 £	2019/20 £
Cash Grant	0	0	74,115	74,115	7,989	7,989
Licence - Notional Grant	20,205	20,205	51,669	51,669	13,227	13,227
Rent - Notional Grant	0	0	0	0	0	0
Service Charge - Notional Grant	0	0	0	0	0	0
Car Parking for Volunteers -Notional Value	0	0	5,810	5,810	0	0
Cash Grant for Volunteer Parking	100	100	1,920	1,920	0	0
Subsidy for Staff Parking Permits	870	870	1,740	1,740	0	0
Rent paid to EEBC	-2,724	-2,724	0	0	0	0
<b>Net Total Support</b>	<b>18,451</b>	<b>18,451</b>	<b>135,254</b>	<b>135,254</b>	<b>21,216</b>	<b>21,216</b>



## Proposed Support for Voluntary Organisations :

	RELATE Mid Surrey		The Sunnybank Trust		Total	
	2018/19	2019/20	2018/19	2019/20	2018/19	2019/20
	£	£	£	£	£	£
Cash Grant	0	0	0	0	82,104	82,104
Licence - Notional Grant	0	0	0	0	85,101	85,101
Rent - Notional Grant	14,910	14,910	0	0	14,910	14,910
Service Charge - Notional Grant	4,800	4,800	0	0	4,800	4,800
Car Parking for Volunteers -Notional Value	0	0	0	0	5,810	5,810
Cash Grant for Volunteer Parking	0	0	0	0	2,020	2,020
Subsidy for Staff Parking Permits	0	0	0	0	2,610	2,610
					0	0
Rent paid to EEBC	-1,200	-1,200	-3,170	-3,170	-7,094	-7,094
<b>Net Total Support</b>	<b>18,510</b>	<b>18,510</b>	<b>-3,170</b>	<b>-3,170</b>	<b>190,261</b>	<b>190,261</b>

## PROGRESS REPORT ON HOME FROM HOSPITAL

<b>Head of Service/Contact:</b>	Ian Dyer, Head of Operational Services
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	
<b>Annexes/Appendices (attached):</b>	<b>Annex 1</b> - Hospital to Home Support Services Summery 2018/19 OCT – JAN
<b>Other available papers (not attached):</b>	Report and Minutes of Community and Wellbeing Committee, 12 June 2018

### Report summary

The purpose of this report is to update Committee on the progress of the Home from Hospital Support Service.

### Recommendation (s)

- (1) That the Committee notes the progress of the Home from Hospital since 1 October 2018.

## 1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy

- 1.1 The establishment of a Home from Hospital Support Service strengthens the provision of services that we offer and builds on our key priorities of “supporting our community” and “managing our resources” by delivering efficiency savings and cost reductions.

## 2 Background

- 2.1 Surrey Downs Clinical Commissioning Group (CCG) asked the borough and district councils that make up the Surrey Downs catchment area to consider the possibility of delivering a Home from Hospital service from 1 October 2018. These borough and districts are Epsom & Ewell Borough Council, Elmbridge Borough Council, Mole Valley District Council, Reigate and Banstead Borough Council.
- 2.2 The Home from Hospital Service commenced in Epsom & Ewell Borough Council on the 1 October 2018.

### **3 Progress**

- 3.1 The name of Home from Hospital service had to be changed due to the previous provider connection with the service.
- 3.2 The rebranded name of the service is Hospital to Home Support Service (HtHSS).
- 3.3 The Hospital to Home Support Service (HtHSS) provides short term, non-clinical support for people to access existing community services, so that they are facilitated to return home safely from hospital.
- 3.4 It is responsive and flexible to reflect individual needs and circumstances, during a maximum period of six weeks after leaving hospital.
- 3.5 Our Link Worker, which is our Social Prescriber that is funded by Surrey County Council, will either undertake a home-based or telephone assessment to ascertain the patient's needs, and includes a check on basic issues such as home safety, heating, hydration, key safe etc.
- 3.6 The Link Worker makes links to other local community services as appropriate, and accesses information and services from colleagues within the borough and voluntary, community and faith sector.
- 3.7 The HtHSS is not an early supported discharge service, nor is it an emergency, statutory or personal care service.
- 3.8 Should such a need arise, appropriate onward referral will be taken by the Link Worker.
- 3.9 From the period of 1 October 2018 to 31 January 2019 we have had 19 referrals to the service.
- 3.10 See **Annex 1** for the breakdown of the referrals.

### **4 Financial and Manpower Implications**

- 4.1 Surrey Downs CCG's funding of £20,300 covers the cost of running this pilot in year one for 100 hospital discharge client referrals.
- 4.2 Monday to Friday in our operating hours, the service is covered within existing resources.
- 4.3 Any operations out of regular operating hours will be covered by the funds provided from Surrey Downs CCG.
- 4.4 **Chief Finance Officer's comments:** None for the purposes of this report.

### **5 Legal Implications (including implications for matters relating to equality)**

- 5.1 None for the purposes of this report.

5.2 **Monitoring Officer's comments:** None for the purposes of this report.

**6 Sustainability Policy and Community Safety Implications**

6.1 This project supports vulnerable adults within the Borough.

**7 Partnerships**

7.1 Epsom & Ewell Borough Council are working in Partnership with Surrey Downs Clinical Commissioning Group and Surrey County Council.

7.2 We are also working in partnership with Elmbridge Borough Council, Mole Valley District Council, Reigate and Banstead Borough Council who are in the catchment area of mid Surrey.

**8 Risk Assessment**

8.1 The service would cease if no further funding is provided by the Surrey Downs CCG's following the pilot of a year.

8.2 Demand for our services needs to be managed to ensure capacity on the possible increase of demand from hospital discharges.

**9 Conclusion and Recommendations**

9.1 The Committee is requested to note the progress on the Hospital to Home Support Service since 1 October 2018, as detailed within this report.

**Ward(s) Affected:** (All Wards);



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## Annex A: Hospital to Home Support Services Summery 2018/19 – OCT – JAN

<b>Total number of referrals</b>	<b>19</b>	
<b>Clients already known Epsom &amp; Ewell Borough Council</b>	<b>13</b>	
<b>Support provided within first 5 days</b>	Meals at Home - <b>3</b>	
	Shopping Service - <b>3</b>	
	Service flyer/leaflet to advise of council services - <b>19</b>	
	Referrals to Age Concern (cleaning, befriending etc) - <b>10</b>	
<b>Support provided from 5 days to 6 weeks</b>	HIA (Handyperson service) - <b>1</b>	
	Service flyer/leaflet to advise of council services	
<b>Ages</b>	<i>65-84</i>	<b>10</b>
	<i>85+</i>	<b>9</b>
<b>Gender</b>	<i>Male</i>	<b>9</b>
	<i>Female</i>	<b>10</b>
<b>Client living alone</b>	<b>15</b>	

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## **CORPORATE PLAN: KEY PRIORITY TARGETS FOR 2019 TO 2020**

<b>Head of Service/Contact:</b>	Gillian McTaggart, Head of Policy, Performance & Governance
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	
<b>Annexes/Appendices (attached):</b>	<b>Annex 1</b> - Key Priority Targets 2019 to 2020
<b>Other available papers (not attached):</b>	Corporate Plan 2016 to 2020 Key Priority Targets 2018 to 2019

### **Report summary**

This report presents the Committee with its Key Priority Targets for 2019 to 2020.

### **Recommendation (s)**

- (1) That the Committee agrees its Key Priority Targets for 2019 to 2020 as set out at Annex 1.**

## **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 This report addresses year four of the Corporate Plan 2016 to 2020.

## **2 Background**

- 2.1 The Council has a four-year Corporate Plan for the period 2016 to 2020.
- 2.2 Each year a number of Key Priority Targets are agreed by each of the four policy committees. These targets sit under the four Key Priorities of the Corporate Plan:
- 2.2.1 Keeping our Borough Clean and Green
  - 2.2.2 Supporting our Community
  - 2.2.3 Managing our Resources



2.2.4 Supporting our Businesses and our Local Economy.

- 2.3 The Key Priority Targets provide focus for delivery and a means by which we can measure whether the Council has delivered on what it has set out to achieve.
- 2.4 Progress made against the targets is measured across the year and is reported to members. The Audit, Crime & Disorder and Scrutiny Committee receive regular progress update reports on target delivery.
- 2.5 During 2019/20 work will commence on the new Corporate Plan for 2021 to 2025.

### 3 Key Priority Targets 2019 to 2020

- 3.1 Work towards achieving the 2019/20 targets will commence on 1 April 2019. Year three of the Corporate Plan is presently coming to an end. It is anticipated that end of year progress will be reported towards the end of April 2019.
- 3.2 There are eleven 2019/20 targets for this Committee; these have been set out at **Annex 1**. Some targets follow on from the work of the Committee undertaken in 2018/19, for example, the target to complete the Epsom Cemetery expansion works. Other targets introduce new items of work, for example, the target to increase in-borough temporary accommodation and the target to review provision of Daycare+.
- 3.3 The three statistical targets of 2018/19 are broadly replicated for 2019/20; these cover the number of households:
  - 3.3.1 Living in emergency nightly paid temporary accommodation
  - 3.3.2 Accommodated through the private sector leasing scheme
  - 3.3.3 Supported through the rent deposit scheme.
- 3.4 Lastly, the 2019/20 targets focus on the development of two new strategies:
  - 3.4.1 Corporate Health & Wellbeing Strategy
  - 3.4.2 Homelessness & Rough Sleepers Strategy.

### 4 Proposals

- 4.1 It is proposed that the Committee agree its eleven Key Priority Targets for 2019 to 2020 as set out at **Annex 1**.

### 5 Financial and Manpower Implications

- 5.1 The Key Priority Targets for 2019/20 have been developed in line with the 2019/20 budgetary process.

5.2 **Chief Finance Officer's comments:** None for the purposes of this report.

**6 Legal Implications (including implications for matters relating to equality)**

6.1 No implications for the purpose of this report.

6.2 Monitoring Officer's comments: No implications for the purpose of this report.

**7 Sustainability Policy and Community Safety Implications**

7.1 None for the purposes of this report.

**8 Partnerships**

8.1 None for the purposes of this report.

**9 Risk Assessment**

9.1 Failure to agree targets for year four of the Corporate Plan will increase the risk that the Council will not complete what it has set out to achieve.

9.2 Risks associated with each target will need to be considered and managed by lead officers in order to facilitate successful completion.

**10 Conclusion and Recommendations**

10.1 The Committee is requested to approve its Key Priority Targets for 2019/20.

**Ward(s) Affected:** (All Wards);

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## Community and Wellbeing Committee Draft Key Priority Targets 2019 to 2020

Key Priority	Targets for 2019/20	Targets to be achieved by	Responsible officer
<b>Keeping our borough clean and green</b>	<ul style="list-style-type: none"> <li>Maintain external accreditation to Alexandra Recreational Ground, Ewell Court Park and Rosebery Park and a South East in Bloom Award for Nonsuch Park</li> </ul>	December 2019	Ian Dyer Head of Operational Services
	<ul style="list-style-type: none"> <li>Produce Operational Management Plans for Shadbolt Park and Gibraltar Recreation Ground.</li> </ul>	December 2019	
	<ul style="list-style-type: none"> <li>Hold at least 6 Community Clean up events</li> </ul>	November 2019	
	<ul style="list-style-type: none"> <li>Review the provision of Daycare+ and report to the Community &amp; Wellbeing Committee.</li> </ul>	October 2019	
<b>Supporting our community</b>	<ul style="list-style-type: none"> <li>Develop a Corporate Health &amp; Wellbeing Strategy and report to Community &amp; Wellbeing Committee.</li> </ul>	October 2019	Rod Brown Head of Housing & Community
	<ul style="list-style-type: none"> <li>Create additional in-borough temporary accommodation.</li> </ul>	March 2020	
	<ul style="list-style-type: none"> <li>Report the Homelessness and Rough Sleepers Strategy to the Community &amp; Wellbeing Committee.</li> </ul>	October 2019	
	<ul style="list-style-type: none"> <li>Complete the Epsom Cemetery expansion works.</li> </ul>	December 2019	
	<ul style="list-style-type: none"> <li>Less than 40 households living in emergency nightly paid temporary accommodation per month</li> </ul>	March 2020	
	<ul style="list-style-type: none"> <li>At least 8 households accommodated through the private sector leasing scheme</li> </ul>	March 2020	
	<ul style="list-style-type: none"> <li>At least 30 households supported through the rent deposit scheme</li> </ul>	March 2020	



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## VENUES RESTRUCTURE

Head of Service/Contact:	Mark Shephard, Head of Property and Regeneration
Urgent Decision?(yes/no)	No
If yes, reason urgent decision required:	N/A
Annexes/Appendices (attached):	None
Other available papers (not attached):	

### Report summary

This report seeks approval of one off costs to implement the recently approved restructure of Venues.

### Recommendation (s)

That Committee supports the payment of the one off costs of the Venues restructure of up to £85k and requests Strategy & Resources Committee to authorise one off costs of up to £85k, to return the service to operating within budget.

## **1 Implications for the Council's Key Priorities, Service Plans and Sustainable Community Strategy**

- 1.1 This proposal supports the Council's four year Corporate Plan specifically focusing on two Key Priorities;
  - 1.1.1 "Supporting our Community" through the provision of cost effective local community services and,
  - 1.1.2 "Managing our Resources" by optimising returns from property assets.

## **2 Background**

- 2.1 In November 2015 the Audit, Crime & Disorder and Scrutiny Committee agreed to undertake a service review of the following Venues:

- 2.1.1 Epsom Playhouse
- 2.1.2 Bourne Hall and Bourne Hall Museum
- 2.1.3 Ewell Court House
- 2.1.4 Hook Road Arena
- 2.2 A Scrutiny Task Group findings (in relation to Bourne Hall and Hook Road Arena), were presented and approved by the Audit, Crime & Disorder Scrutiny Committee on 11 October 2016. It was agreed that the Scrutiny Task Group would also consider the services provided by the Epsom Playhouse and Ewell Court House as subsequent phases of its work.
- 2.3 The Bourne Hall and Hook Road Arena Scrutiny Task Group findings were subsequently approved by Community & Wellbeing Committee on 8 November 2016.
- 2.4 Community & Wellbeing Committee approved the report of the Scrutiny Task Group's findings on the Epsom Playhouse on 23 January 2018. This resulted in a Playhouse Theatre Action Plan being approved by Community & Wellbeing Committee on 9 October 2018.

### **3 Venues Restructure**

- 3.1 Consultation with staff for a proposed Venues restructure began on 24 September 2018.
- 3.2 The Venues regularly experience a lack of appropriate staffing resource, as current contracts and rotas do not reflect nor support the operational requirements of the Venues. This resulted in the Council incurring significant overtime costs outside of the budget in order to run the Venues. The impact of this is evidenced by the forecast overspend for 2018/19 on venues salaries of £122k.
- 3.3 The drivers behind the Venues restructuring proposals were to ensure the Venues worked in a way which met the demands of their operation. This required a business review of how the service needed to operate to be effective. By doing so, the issues around overspends based on overtime needs could then be addressed and managed.
- 3.4 The proposed Restructure is designed to ensure:
  - 3.4.1 More flexible roles in terms of responsibilities and hours and additional support for the onsite managers and teams; and
  - 3.4.2 An increase in the pool of available frontline staff for the buildings and a recognition that different types of work take place at different points in a working day / week.

- 3.5 The restructure has been designed to adopt a similar service model to what operates successfully in the wider events and venues sector. It proposes defined roles and working hours whereby staff are remunerated accordingly.
- 3.6 Staff training and support will become a focal point for change as the service will be encouraged to embrace a culture of enterprise and empowerment.
- 3.7 The restructure financially realigns the staff costs of the service. This is crucial to the long-term financial viability of the service as it allows a site's manager to adopt a long-term commercial focus i.e. genuinely compete with rivals on hire charges.
- 3.8 Efforts to encourage a more enterprising approach have already seen additional income generated above budget from the Venues in 2018/19. It is expected that once the restructure is fully implemented, the Venues will be able to develop further income generation opportunities.

#### **4 Proposal**

- 4.1 To fully implement the restructure proposals, there is a one off cost for managing change of up to £85k. The restructure will enable the service to:
  - 4.1.1 Remove dependency on staff overtime.
  - 4.1.2 Rebalance its staff costs in-line with the budget.
  - 4.1.3 Promote an enterprising culture and enhanced staff development.
  - 4.1.4 Reach new customers and pursue income generation opportunities.
- 4.2 The proposed changes will ensure that the current overspend on overtime for venues (c£122k for 2018/19) will be addressed and the service be delivered within the approved budget for 2019/20.
- 4.3 Progress is already being made in achieving additional income and it is expected that once the changes are implemented the service will be able to realise further growth in income. This will be monitored and reviewed as part of the budget process for 2020/21.

#### **5 Financial and Manpower Implications**

- 5.1 It is proposed that subject to approval by S&R Committee, the one off restructure costs of up to £85k be met from the Corporate Project Reserve.

5.2 **Chief Finance Officer's comments:** Following the Council's withdrawal from the Ebbisham Centre, a restructure of the remaining Venues is required to re-align staff resources with operational requirements. The restructure is also necessary to ensure venues services are delivered within the agreed budget going forward.

5.3 One off costs associated with the restructure are estimated at up to £85k and it is proposed that this Committee request that Strategy & Resources Committee agree that these can be met from the Corporate Projects Reserve.

## **6 Legal Implications (including implications for matters relating to equality)**

6.1 None arising from the contents of this report.

6.2 **Monitoring Officer's comments:** none arising from the contents of this report.

## **7 Sustainability Policy and Community Safety Implications**

7.1 None for the purposes of this report.

## **8 Partnerships**

8.1 Not applicable.

## **9 Risk Assessment**

9.1 The restructure rebalances the Venues service and places it on a financial footing to operate successfully in a competitive environment.

9.2 The risk to the Council of retaining the existing structure will be a continued reliance on overtime costs.

9.3 The existing structure provides limited opportunity for developing a business which can operate in a competitive environments. In the long term, increasing revenue and decreasing costs of provision will safeguard the service the venues provide.

## **10 Conclusion and Recommendations**

10.1 The restructure will enable the service to:

10.1.1 Remove dependency on staff overtime.

10.1.2 Rebalance its staff costs in-line with the budget.

10.1.3 Promote a more enterprising culture and enhanced staff development.



10.1.4 Reach new customers and pursue new income generation opportunities.

10.2 It is recommended that Committee requests that Strategy & Resources Committee approve the one off restructure costs of up to £85k.

Ward(s) affected: Town

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